

Tri-Valley Developmental Services, Inc.
Minutes of the Board of Director's Meeting
TVDS Iola Service Center, 335 N. Cottonwood, Iola, KS 66749
June 28, 2018

Present: John McRae, Mali Ziglari, Steve Sewell, John Scovill, Susan Jones, Ken Anderson, Leo Gensweider

Not Present: Margaret Bideau, Mark Ward, Charles Sheedy, Karen Vallier

Staff Present: Tim Cunningham, Bill Fiscus, Kathy Brennon, Tricia Campbell

1. Call to Order
The meeting was called to order by Chairman John McRae at 6:10 pm.
2. Adoption of Agenda
Motion made to approve agenda as presented (John Scovill/Mali Ziglari). Motion passed.
3. Minutes of Last Meeting
The minutes from the April 26, 2018 meeting were presented. Motion made to approve minutes as presented (Mali/John S.). Motion passed.
4. Treasurer's Report
Bill Fiscus presented the financial report for the period ending May 31, 2018. Motion made to approve as presented (Susan Jones/Mali). Motion passed.
5. Executive Director's Report
 - a. Tim Cunningham gave an update on the state contract. For the third year in a row, the contract with the state was extended. Neither side felt the need to meet and make changes.
 - b. The Legislative Post Audit released their findings from the KanCare audit that was conducted. The auditors found a number of questionable findings. They were unable to assess outcomes due to the lack of reliable significant data. The audit found issue with KDHE's oversight and that KanCare had little to no effect on inpatient care. The audit found that admissions to nursing homes had increased 16% after KanCare's implantation; one of the goals of KanCare was to reduce institutional care. They also found that services were reduced by 9%. Since KanCare's inception, the MCOs have brought in \$400 million in profit that they could have paid to providers; which would have made a significant difference.
 - c. Agencies across the state, including Tri-Valley, are having issues with the Fire Marshal's office. Regulations have not changed since we built the Humboldt homes in the early 2000's; but now, we have to install pull stations in homes in Humboldt, Iola and Fort Scott

(one of the Fort Scott homes is even a rental). Lea Chickadonz, HR Director, is currently getting bids from electricians.

- d. The Life Enrichment room in the Chanute Service Center has recently been tiled and painted. The room looks great.

6. CDDO Report

- a. Tim introduced CDDO Director Kathy Brennon to the board. Kathy gave the CDDO update.
- b. Since the April board meeting, there has been no crisis requests. It has been awhile since we have had one.
- c. KDADS has introduced a new policy on Person Centered Support Plan. Originally the policy addressed all waivers. There were enough comments from the IDD providers, the state pulled out the IDD and made a separate policy. The new policy is confusing. Along with the policy, the state introduced a new assessment tool. It is a very flimsy document; there is no section on medical information. The state held a recent training that the case managers attended; CDDO staff were not allowed to attend. During the training, state staff were very dismissive to case managers. Case managers are upset and confused; they did not feel that the training answered any questions. Originally, state licensing staff were not consulted on the new document and were not happy. Supposedly, they are now all on board. The policy has a quick turnaround; it goes into effect on July 9th.
- d. Before an individual with IDD can go to a nursing home, two assessments must be completed. The first assessment is medical and completed by a medical professional. The second assessment is to see if the individual's needs can be met in the community. Kathy completes the second assessment. Recently, individuals have been admitted to nursing homes without going through the second assessment. The issue is that while people can move into nursing homes without screening, they cannot return to services when there is no screening. The state has now introduced a new assessment tool; Kathy has been asked to participate in the panel evaluating the tool.
- e. The CDDO will be reviewed by the state in August. It has been six years since our last review; the reviews are supposed to be conduct every two years. CDDO staff have been busy getting ready.
- f. Kathy has finished up work on the annual capacity plan. Each year, the state asked for different information.
- g. During a recent community council meeting, the main topic of discussion was wages for staff; offering a high enough wage to attract and keep staff.

7. Friends of Tri-Valley

a. 2018 Golf Tournament

On May 19th, the Friends of Tri-Valley Foundation held its annual golf tournament at the Horizons at Prairie Ridge Golf Course in Erie. Our schedule was disrupted by thunderstorms and we were unable to begin play until 11 am. Due to the rain, the tournament was shortened to 9 holes; anyone who wish to play the remaining 9 after the tournament was invited to do so. Along with the 14 teams, we had 32-hole

sponsors, 8 corporate sponsors, and 4 in-kind sponsors and made a profit of \$5,588. Prize money was given to the top two teams in both A & B flights. The winners were: A Flight 1st – Bill Fiscus, Jarred Fiscus, Dillon Wolverton, Mike Church; A Flight 2nd – Steve Finely, Michelle Finley, Justin Solander, and Chad; B Flight – 1st – Estes John Masterson, Tony Leavitt, Richard Boyd, and Ken McGuffin; and B Flight 2nd – Cornell Walls, TJ Walls, Jerrod Walls, and John Michael Wallace. Prizes were given out for the Longest Driver – Justin Solander and Closest to the Pin – Dillon Wolverton.

b. 18th Annual Raffle Drawing

The 18th Annual Friends of Tri-Valley Foundation Raffle Drawing came to an end on June 22nd at 1:30 pm when the Mayor of Chanute, Sam Budreau, drew the winning ticket. The winner is Mr. Michael McManus of Georgia. We were able to contact him that afternoon. He and his wife will be flying into Kansas on July 10th and coming to collect their prize on July 11th at 9:30 am. We made a profit of \$21,910 and had 1,695 total entrants. The entrants were from all but one of the 50 states; Vermont was the lone holdout. Kansas had the most number of entrants, followed by Texas and California.

- c. This fall, Tri-Valley has partnered with the Kansas City Chiefs organization to offer reduced tickets to Kansas City Chiefs home game. The tickets are \$30 with \$10 from each ticket sold coming directly to Tri-Valley. The tickets are available for 5 games; two preseason (August 9th – Texans and August 30th – Packers) and three regular season (October 7th – Jaguars; October 21st – Bengals; and November 11th – Cardinals). The Chiefs organization has given us a direct link to their website and the promo code for anyone wishing to purchase these tickets. The link is <http://www.chiefs.com/ticketfundraiser/> and the promo code is **TVDS**.

8. Comments from Groups or Individuals

None

9. Old Business

None

10. New Business

10.1 InterHab Employment Survey

Every few years, InterHab conducts an employment survey among their members. The latest survey has been completed and statistics from across the state show that there is a hiring crisis going on. 37% of respondents said that they were having severe difficulties in recruiting with 48% saying they had definite difficulties. Urban agencies are having a little easier time of finding staff than rural agencies. The vacancy rate for rural agencies is 81% while for urban agencies it is 20%. The reason for the difficulty lies in low wages (43%) and local competition (38%).

Tri-Valley supervisors are working to retain staff. We have increased our employee recognition. Weekly supervisors are doing things for their staff to keep employee

morale up. Mali wanted to see if the Foundation would be willing to fund positions. She would like to attend the next Foundation meeting to discuss.

10.2 2017- 2018 Accomplishments

Tim presented the board with the accomplishments reached by Tri-Valley clients and staff for the 2017 – 2018 financial year.

10.3 FY19 Budget

Bill presented the proposed FY19 Foundation budget. Motion made to approve budget as presented (Leo Gensweider/Susan). Motion passed.

10.4 Merit Raises

This year, Tim would like to take the 4% from the state and give merit raises to employees. The raises would be based upon evaluations and goals. Over the past two days, Tim and HR Director Lea Chickadonz met with all supervisors to go over evaluations. The plan is to give employees either a 2, 3 or 4% raise. Staff will be ranked numerically and then split into three sections. Those at the top would receive a 4% raise while those in the bottom third would receive 2%.

10.5 Old Administration Building

While we have had a few people tour the old Administration building, we have had no offers. Tim would like to lower the price from \$207,000 to \$199,000 to see if we can get some movement. We have been approached about renting out a few of the rooms. Tim will check and see if there is a management company in Chanute that would be interested in the building. Tim does know of someone who is interested. He will approach them to see if they are still interested. The board would like to get the building sold. We will go ahead and drop the price to \$190,000 and see if that generates interest.

10.6 Board Member Resignations and New Member

Peggy Leis has sent a letter resigning from the Board effective May 25th. Tonight is John Scovill's last meeting; he has decided to not renew his term. The Allen County Commissioners have approved Ceri Coffield to take John's position. She will begin on the August board meeting. We are looking for a replacement for the Woodson County opening. Ken Anderson agreed to serve another three year term for Bourbon County. We will ask Margaret Bideau if she will agree to serve another three year term for Neosho County.

10.7 Officers for FY19

After a brief discussion, the idea was made to keep current slate of officers. Mali nominated Margaret to serve as Vice Chairman in her place. Motion was made to nominate and approve FY19 slate of officers: Chairman – John McRae; Vice Chairman –

Margaret Bideau; Secretary – Karen Vallier; and Treasurer – Steve Sewell (John/Leo).
Motion passed.

10.8 Code of Ethics – Transportation

After the recent KDOT audit, we were told that is required that we have a code of ethics for transportation; the code breaks down the standards between KDOT and DOT. We did have a code of ethics, but the state suggested that we use their format. The standards are a federal requirement. Motion made to approve the code of ethics (Ken Anderson/Leo). Motion passed.

10.9 CDDO Name Change

A few years back, the board was approached to change the name of the CDDO. At that time, it was decided to table the subject. Tim and Kathy are approaching the board once again to change the name. There are eight CDDOs in the state that have changed their names. By having the same name as the CSP, there is confusion on the parent/guardian/client level. Kathy and Tim would like to have permission to change the name. It would only be a name change; the structure would remain the same and the CDDO would continue to operate under Tri-Valley's 501c3. The goal of the name change is to stop the confusion between CSP and CDDO. The name that Kathy and Tim discussed was "Osage Mission CDDO"; a name which is part of the SEK history. The board asked that some more ideas be brought forth. Since we have not changed the name, we may get dinged by the state during the CDDOs' upcoming review. We will tell the state that we are working on a name change. When a new name has been selected, it will be sent to the board so they may vote upon it via email.

11. Announcement

- The next board meeting will be August 23rd at 6 pm at the Lola Service Center.

12. Adjournment

Motion made to adjourn the meeting (Leo/Mali). Motion passed.

Respectfully Submitted,

John McRae, President

8/21/2018

Addendum

Wednesday, July 11, 2018

Tim submitted an email vote to be taken to ratify and accept the name change of the "TVDS CDDO" to "Prairie Ridge CDDO".

The vote was conducted via email and was approved by a majority of board members.