

Tri-Valley Developmental Services, Inc.
Minutes of the Board of Director's Meeting
Tri-Valley Administrative Office, 521 W. 35 CH Pkwy, Chanute, KS 66720
April 25, 2019

Present: John McRae, Mali Ziglari, Karen Vallier, Margaret Bideau, Susan Jones, Leo Gensweider, Doug Tressler, Ceri Coffield, Ken Anderson

Not Present: Steve Sewell, Mark Ward, Charles Sheedy,

Staff Present: Tim Cunningham, Bill Fiscus, Tricia Campbell

Visitors: Melissa Dugan

1. Call to Order
The meeting was called to order by Chairman John McRae at 6:10 pm.
2. Adoption of Agenda
Motion made to approve agenda as presented (Karen Vallier/Susan Jones). Motion passed.
3. Minutes of Last Meeting
The minutes from the February 28, 2019 and April 4, 2019 meetings were presented. Motion made to approve minutes as presented (Leo Gensweider/Karen). Motion passed.
4. Treasurer's Report
Bill Fiscus presented the financial report for the period ending March 31, 2019. Motion made to approve report as presented (Leo/Karen). Motion passed.
5. Executive Director's Report
 - a. Tim has spent three days this week in Topeka for contract negotiations with the state. The workgroup meets again next Tuesday. This is the first time in three years that the state has negotiated with CDDOs. The state, so far, has been fantastic to work with; the new team is willing to collaborate.
 - b. The bi-annual fundraiser for Fort Scott's Horticultural Program was held the last of March. Barbara McCord did a fantastic job. She plans to retire in a little under two years' time. It will be hard to find someone who will be able to replace her. Not only does Barbara manage the horticultural program, she assists with other duties such as Special Olympics and helping on the floor.
 - c. The proposed KPERS bill was passed by the legislature and signed into law by the governor. This new bill allows us to exempt new direct support professionals from KPERS for their first two years of employment. It is our recommendation that Tri-Valley buy back either 1 or both years for the employees who stay for two years. Once a plan has been developed, it will be brought to the board.
 - d. We have received a full license through August 1st from the state. The reason for the August 1st deadline is that Tim mentioned the possible consolidation with New Beginnings. If the consolidation does not happen, Tim will notify the state and we will receive the full 2-year license.

- e. Each October, InterHab, our state association, holds their annual conference. At the conference, they hand out awards for a variety of areas. Last year, B & W Trailer Hitchers from Humboldt won an award. This year, Tri-Valley will nominate several people, but most especially, Tim would like to nominate Barbara McCord. Ken Anderson suggested that we nominate her husband, David, as well. He has been a great help through the years. We could do a joint nomination or nominate them individually in different categories.
- f. So far, our 1.5% rate increase is still in the state's mega budget bill. We have been told that the governor does not plan to veto increases. If this item goes through, we will receive an additional \$57,000.
- g. Tri-Valley has a group of employees who volunteer around the community. Staff have volunteered at the local food banks, at the local schools (Comets Unplugged), and Communities in Schools. We try to give back to the community. There are several individuals we serve that also volunteer for Meals on Wheels and to clean up the community parks.

6. CDDO Report

- a. Kathy Brennon, CDDO Director, has been busy. She has attended a number of trainings and workgroups. One such training was on person centered thinking. Kathy has also been working on an InterHab work group for the contract negotiations with the state.
- b. Kathy has received several grants over the past few months. One grant was through the Kansas Arts Commission and it's goal is to bring together community members and individuals with I/DD. The grant pairs together the two groups so that they may attend concerts and events in the Chanute Entertainment Series. The first concert was a few weeks ago and we had seven individuals and six volunteers. We are still accepting volunteers.
- c. A second grant that Kathy received was from the Kansas Council on DD with emphasis on employment. The grant sponsored a two-day training in March. The training was called "Benefits Academy" and discussed employment information. Tri-Valley CSP was able to send 12 staff, who got a lot from the training.
- d. Kathy is working on another grant for computers at the Lola Service Center.
- e. Both Kathy and Paula Drybread, Eligibility Specialist, attend multi-council meetings and coalitions.

7. Friends of Tri-Valley Foundation

- a. The Foundation's annual fundraiser, Cruise Night, was held on Tuesday, April 16th. Approximately 200 guests attended the event. Dinner was provided by Great Western Dining and included chicken mornay, rice pilaf, baby glazed carrots, garden salad, and dessert. Door prizes were given out including a centerpiece that was courtesy of Sharon Harrison of Talk of the Town. Stretch, silent and live auctions were held, with John McRae winning the evening's highlight of a 7-day Holland America cruise. The Foundation made approximately \$15,000; we still have money coming in, so that number may change. Everyone had a good time.
- b. Next up is the Foundation's annual golf tournament. This year, it will be held on Saturday, May 18th at the Horizons at Prairie Ridge Golf Course in Erie. Then, in September, we will hold a second tournament; this one will be at Woodland Hills in Fort Scott.

- c. The truck is in for the 19th annual truck drawing raffle. It is a 2019 Ford F150 Platinum Edition truck.

8. Comments from Groups or Individuals

None

9. Old Business

9.1 Former Administration Building

After some time on the market, we now have three offers on the former Administration building in Chanute. We have accepted an offer of \$125,000. We have forwarded the mold inspection report to the bidders and are waiting on a response. If we don't hear something shortly, we will go after the second offer; it is for the same amount. Tim was not sure of what the third offer was. Tim will start calling tomorrow to find out where we are at with the first bid. There is mold in the building. We are either going to clean it up with the insurance money or the bidder could take the money and make renovations. The building was originally listed at \$225,000 and we dropped the price to \$159,000.

9.2 Staff Survey/Evaluations

The Executive Team was given copies of the draft surveys to review. They have not had an opportunity to review the survey. Tim will bring the survey back to the next meeting with recommendations.

9.3 CDDO Policy Changes

At the February meeting, the proposed changes to several CDDO policies were introduced. The changes are due to last year's peer and state review of the CDDO. We are adopting similar language to other CDDOs across the state. Motion made to accept all CDDO policy changes (Leo/Mali Ziglari). Motion passed.

9.4 Chanute Service Center Renovations

A plan has been put together to remodel the bathrooms and showers at the Chanute Service Centers. The bathrooms in the Service Center need a lot of work. The total cost of the remodel would be around \$86,000. The Friends of Tri-Valley Foundation has agreed to pay for half of the expense. Tri-Valley has the money and we would push back one of the other capitol projects. These capitol projects include new roofs for Administration and Chanute Service Center and drainage at the Fort Scott Service Center. We have a bid for the roof and it would cost \$39,000 to put a refresher coat on the roof. A motion was introduced to go forward with the construction. After a brief discussion, the board asked if we could put the project out to bid and get another one or two bids. The project will be put out to bid.

9.5 Consolidation

It has been decided to slow down the consolidation after board members expressed their concerns. There is still a need by both boards to determine how the consolidated board should be made up. The two plans are: 1) two representatives from each county; or 2) based upon county population. A second fear is that staff will be spread too thin with the extra counties; these staff would be the Executive Director, Director of Case Management, RN, IT, HR Director, and Maintenance. There is also the fear that we are

moving too quickly. Another concern is the consolidation of moneys; which opens up more questions. However, we have committees who are working through these issues. It has recently come to Tim's attention that there are some concerns with case management and nursing delegation. Another concern is what happens to existing worker's comp or legal claims after consolidation is finalized. The question was also raised if something is found out after the fact.

It would ideal if both boards could meet and discuss these issues as a group. Margaret Bideau suggested that we seek counsel from a worker's comp attorney for those issues. The July 1st deadline is no longer in place. Tim is not concerned with the consolidation, but both boards need to be on the same page. Another idea would be to create a conference committee between the two boards to work out the issues. Leo felt that the Tri-Valley board needed to know their position on the issues prior to holding a joint meeting. Tri-Valley staff will keep moving forward and bring information to the board as is needed. The board may meet more frequently to discuss issues that arise.

10. New Business

10.1 Executive Session

Motion made to enter into Executive Session for 10 minutes to discuss attorney/client privileges (Leo/Karen). Motion passed. Motion made to come out of Executive Session at 7:40 pm (Leo/Karen). Motion passed.

11. Announcements

The next scheduled board meeting will be in June. The location will be decided once Melissa Dugan can contact Bob Johnson. If there is no need to discuss consolidation, we will plan to hold the meeting in Fort Scott.

12. Adjournment

Motion made to adjourn (Leo/Susan). Motion passed.

Respectfully Submitted,

<u>Karen Vallier</u>	<u>5/9/19</u>
Secretary	Date