

Friends of Tri-Valley Foundation
Board of Director's Meeting
Tri-Valley Developmental Services, Inc. Administrative Office, 521 W. 35 CH Pkwy, Chanute, KS 66720
December 14, 2021

Present via Zoom: Judy Brigham, Ruth Spangler, Sandi Eggers, Larry Coleman, Terry Harper, Phil Newkirk, Max McReynolds, Bill Fiscus

Not Present: Vic Anderson, Steve Sewell, Mike Reid, Mike Hoer, Lynette Emmerson, Joel Norris, Joel Porter

Staff Present: Rachel Crigger, Joe O'Rourke, Tricia Campbell

1. Call to order

Chairperson Judy Brigham called the meeting to order at 6:08 pm.

2. Adoption of Agenda

Motion made to approve agenda as presented (Max McReynolds/Sandi Eggers). Motion passed.

3. Minutes of Last Meeting

The minutes of the September 8, 2021 were presented. Motion made to approve minutes as presented (Terry Harper/Sandi). Motion passed.

4. Treasurer's Report

Bill Fiscus, CEO, presented the financial report for the period ending on October 31st. The Foundation has paid off the loan for the property in Neodesha located on south 1st street (Norris House). Motion made to approve treasurer's report as presented (Terry/Phil Newkirk). Motion passed.

5. Staff Reports

A. CEO Report

- i. Bill reported that the FY20 audit has been completed. The field work for the FY21 audit was completed at the end of November. The audit will be presented at the March 22nd board meeting. The FY21 audit went smoother than the FY20 audit. Staff are working to clear up issues with financial entries and statements. Bill will keep the board up to date on staff's progress.
- ii. Currently, Tri-Valley has 42 job vacancies. Staff are doing an excellent job helping out where it is needed. Tri-Valley is not alone on openings; other providers and industries are also having problems locating staff.

B. Program Report

- i. Rachel Crigger, VP of Programming, reported that we have an individual interested in residential services in Neodesha. We are excited to have him come on board.
- ii. All six service centers are open. Staff have done an excellent job maintaining COVID protocol and as a result, we are stopping exposures as soon as possible.
- iii. Lynette Emmerson had inquired on our vaccination requirements. At this time, Tri-Valley does not have a vaccine or testing mandate in place. Staff are working on

contingency plans in case the testing mandate is put in place. Staff are training with Midwest Consultants on testing protocols. CMS has a grant for rural providers. Joe is working on a Patterson Family grant to cover the cost of over-the-counter kits. Terry recently had the opportunity to speak to State Representative Joe Newland. Rep. Newland mentioned COVID related funding is available at the state level. Rachel will look into it.

C. Operations Report

- i. Joe O'Rourke, VP of Operations, reported that staff are preparing for the annual state fire marshal site visits. No date is set for the visits.
- ii. Staff are in the process of installing keyless entries at residential sites. We had an issue with keys due to staff turnover. We have ran into a slight problem with the keypads, so further installations are on hold. Once the problem is resolved, the plan is to install keyless locks at service centers as well.
- iii. Advantage Metal in Fort Scott is donating their old bailer to the Fort Scott Service Center. Joe applied to the Fort Scott Community Foundation for funding to install electricity at the Fort Scott Service Center for a new bailer. Our application was denied.
- iv. We did receive good news on the grant application to Heartland Rural Coop. Tri-Valley was awarded a \$1,300 grant to purchase AEDs (automated electric defibrillators).
- v. Earlier in the year, catalytic converters were removed from buses in Chanute and Fort Scott. This past week, two more converters were stolen from buses in Fort Scott. Staff were able to review the footage from a security camera. However, due to bad resolution, we were unable to identify the person or vehicle. A report was made to law enforcement. Staff were able to take a screenshot from the footage and place it on Facebook. An individual in Pittsburg was able to get a license plate for the vehicle; that information has been sent to law enforcement. A plan is underway to improve lighting and install higher resolution in high priority areas. Insurance does not cover replacement of the converters since the cost to replace is below our deductible.
- vi. Plans are in the works to remodel Norris House. Before work can start, the State Fire Marshal office must approve the code footprint, which is in Topeka for review. Hopefully, in the next few weeks, we can begin work on the remodel.
- vii. Recently, HVAC techs reviewed our HVAC systems in the eight counties. Most of our units are at least 15 years old and require an updated or new blower motor to handle the filters that are required for COVID and other allergens.
- viii. Recently, Joe and Larry Coleman worked together on a grant opportunity through the state to improve the Eureka Service Center. Larry owns the neighboring building and both buildings share a common second story room. The grant was split into two phases. We were rejected for the first phase; Eureka received a grant for an emergency vehicle. In fact, the grant ran out of money in the first phase. Thanks to private partners, more grant money was made available. Larry thought that the second phase of grant fit our needs. If we receive the funds, the plan is to work on the backwall of the Eureka Service Center and repair the roof area on the neighboring building. Larry will submit the application on the 29th. Joe thanked Larry for his work on this grant opportunity.

6. Old Business

6.1 Drawing Update

Tricia Campbell, Special Projects Coordinator, reported that the 22nd annual truck raffle drawing is going well. Merle Kelly Ford had the winning bid for the 22nd prize, which is a 2022 Ford F150 Platinum Edition Super Crew truck. We have ordered the truck so it will be in by April. As of today, we have 213 entries. A mailing will go out later this week.

7. New Business

7.1 2022 Fundraisers

- i. Cruise Night 2022 is set for an in-person event at Central Park Pavilion in Chanute on April 12th. Tricia asked for the board's thoughts on lowering the ticket prices since this is our first live event since 2019. We canceled the Cruise Night fundraiser in 2020 and had a limited virtual auction in 2021, thanks to COVID. The board agreed and the ticket prices will be \$30 per person and \$210 for a table of 8.
- ii. The dates for the 2022 golf tournaments have been set. They are as follows:
 - June 11th at Prairie Ridge Golf Course in Erie
 - July 23rd at the Fredonia Golf Course
 - September 10th at Woodland Hills Golf Course in Fort Scott.We would like to hold a tournament in Chanute. Tricia will let the board know the date once one has been established.

8. Board Member Reports

None

9. Acceptance of All Donations

The Foundation received \$10,148.80 in donations from the period of September 1st through November 30th. Motion made to accept donations (Terry/Max). Motion passed.

10. Announcements

- * The next board meeting will be March 22, 2021
- * Tri-Valley will hold an awards ceremony this spring. More details will be forthcoming.

11. Adjournment

Motion made to adjourn the meeting (Phil/Sandi). Motion passed.

Respectfully Submitted,

Ruth Spanqler 3/9/22
Secretary Date