

Tri-Valley Developmental Services, Inc.
Minutes of the Board of Director's Meeting
Iola Service Center, 335 N. Cottonwood, Iola, KS 66749
March 22, 2018

Present: Mali Ziglari, Susan Jones, John Scovill, Margaret Bideau, Leo Gensweider, Peggy Leis, Charles Sheedy

Not Present: John McRae, Mali Ziglari, Karen Vallier, Steve Sewell, Ken Anderson, Mark Ward

Staff Present: Tim Cunningham, Bill Fiscus, Tricia Campbell

1. Call to Order

Chairman Leo Gensweider called the meeting to order at 6:15 pm.

2. Adoption of Agenda

Motion made to adopt the proposed agenda (Susan Jones/ John Scovill). Motion passed.

3. Minutes of Last Meeting

The minutes of the December 7, 2017 meeting were presented. Under section 4, "Comments from Groups or Individuals" needs to be replaced with "Executive Director's Report." Motion made to approve minutes as corrected (Susan/Peggy Leis). Motion passed.

4. Treasurer's Report

Bill Fiscus presented the financial report for the period ending February 28, 2018. Motion made to approve report as presented (John/Susan). Motion passed.

5. Executive Director's Report

- A. Tim Cunningham gave an update regarding the current legislative session. A Senate bill (SB332) had been drafted to carve I/DD Services out of KanCare. The bill made it to committee and Tim went up to testify in favor of the bill along with 15 to 20 other individuals/entities. There were 4 or 5 agencies against the bill; they included the MCOs, KDADS, and CLO. Several smaller agencies were also against the bill as were a few of the other waivers. The Senate committee decided they did not want to deal with the bill at this time. The Senators stated that if all the agencies/waivers were on the same page, they would have worked on the bill. They suggested that InterHab work out the bugs and bring it back next year.
- B. Another bill that would affect I/DD services was Senate Bill 300. The state is trying to develop a new KanCare 2.0 system. The legislature agrees with agencies across the state that this is a bad idea. SB300 would prevent the state from moving forward with KanCare 2.0 without legislative approval. We are supporting this bill and believe it will get passed.

- C. The House also has a bill under consideration that would affect I/DD; it is House Bill 2676. HB2676 would give the Secretary of KDADS unlimited power. The secretary could force agencies that have lost their license to continue to provide services until another agency could be found for the individual. InterHab was able to get the bill sponsors to change that issue at the last minute. We are supporting the bill for the moment.
- D. There is also a bill that deals with background checks. The state has eliminated several silly things that were preventing people from being hired. The bill did add 11 items that were missing from the list.
- E. For the first time in 32 years, Tri-Valley was audited by the Department of Labor. They audited New Beginnings last year. The agents found a few issues; on a few of the time studies, we could not duplicate the results. Two years of records were audited. We need to go back and reimburse a few individuals. In the future, we will have three time studies completed for each job and average the results; DOL is recommending that two time studies be conducted. We should have no issues with the new process.
- F. Not only did we finish up a DOL audit, a KDOT audit was completed the week prior. As a result of the audit, we will have to develop a few policies and a passenger handbook.

6. CDDO Report

- A. We have had two crisis requests during the past quarter: one each in January and March. We approved one request and denied the second; which the individual is appealing through another CDDO.
- B. Every three years, the state does a CDDO review. Kathy helped with the New Beginnings Review earlier this year. In October, it will Tri-Valley CDDO's turn. Since Kathy has helped with other reviews, she has an idea of what the state is looking for.
- C. As part of that review, the CDDO is required to have their own telephone number, fax line, address, and email address. From this point forward, the CDDO will use the physical address of 521 W. 35 CH Pkwy as mailing address. The CDDO already has their own website: www.tvdscddo.org.

7. Friends of Tri-Valley Foundation

- A. We are entering the busy time for the Friends of Tri-Valley Foundation. First up is Cruise Night. This year's event will be April 10th in Chanute at a new location: Central Park Pavilion. New for this year will be a small awards ceremony. We will be introducing our updated logo as well. The cost is \$45 a ticket or \$325 for a table of 8. It should be a fun evening.
- B. Next up, on May 19th, the Foundation is holding the annual golf tournament. Once again, we will hold the tournament at the Horizons at Prairie Ridge Golf Course in Erie. It will be a 4 person scramble. It is \$200 for a team and we also have hole and corporate sponsorships available.
- C. Finally, on June 22nd, the 18th Annual Truck Raffle will come to an end when the winning ticket is drawn. So far we have sold 723 tickets for \$33,450. The truck has been ordered

from Merle Kelly Ford; it is a 2018 Ford Blue Jean Blue F150 Platinum Edition Truck. The tickets are \$50 a piece of 8 for \$350.

8. Comments from Groups or Individuals

None

9. Old Business

9.1 BowerComm Update

Tim has met with staff at the three Service Centers to introduce the new logo. Everyone has been impressed and excited. Tim showed the Board a power point of the rebranding as well as a couple videos that will be located on our new website. Next up will be our public launches.

9.2 KanCare 2.0 Update

Tim gave his update during the Executive Director's report.

9.3 Insurance Update

Two weeks ago, Tim and Lea Chickadonz met with IMA for an update on our progress with becoming partially self-funded. We are currently sitting at \$65,000 in reserves. The goal is get the reserves as high as possible by the end of the year and continue to build upon it. Once we have the reserve in place, we can control our rates. So far, we have had four staff with over \$15,000 in claims, however, two are no longer employed with us and the claims have stopped. It was a positive change to go the partially self-funded route for health insurance.

9.4 Faith House Update

Renovations began late last year on the former Faith House. When Advanced Systems tore off the back deck, they found some issues with the foundation. The foundation dates back to the 1880's. We are in the process of reinforcing the foundation as well as working on several other items. We hope to have everything completed by June 1st. The home will have space for six individuals.

9.5 Board Survey Update

At the last meeting, the board was given a survey to complete. Tim thanked the Board for providing input via the survey. Everyone was in agreement for a majority of the items. One issue that was surprising was term limits. Tim thanked John McRae for collating the results.

9.6 Executive Session Update

At the December meeting, the board went into Executive Session to discuss personnel issues. After that meeting, a survey was conducted with all Day Service employees throughout the agency. Two former employees complained of issues with supervision, but upon review no issues were found that corroborated the complaints. The results came back and no issues were found. The results were mailed out to the board. Later this year, we plan to conduct a second survey using an external entity. The survey will be conducted at all three sites.

10. New Business

10.1 Employee Retention & Turnover

Recently, directors have spent a lot of time of employee retention. Every week, Tim asked directors what they have done to recognize staff. We are giving out more staff recognitions and thank you's. We are allowing more staff to give out "Pats on the Back." We are holding pizza parties for staff and sending out both anniversary and birthday cards.

11. Announcement

- Cruise Night is April 10th at Central Park Pavilion in Chanute. Doors open at 6 pm.
- The next board meeting will be April 26, 2018 at the Lola Service Center at 6 pm.

12. Adjournment

Motion made to adjourn the meeting (Margaret/Charles). Motion passed.

Respectfully Submitted,

Karen Vallier, Secretary