

Tri-Valley Developmental Services, Inc.
Board of Director's Meeting
TVDS Administrative Office, 521 W. 35 Ch Pkwy, Chanute, KS
TVDS Neodesha Service Center, 1001 Wilson, Neodesha, KS /Zoom
June 29, 2023

Present: John McRae, Susan Jones, Sharon Suske, Jim Hogan, Connie Hey, Derrick Payne, Janet Rash, Randy Lemasters, Matt Morgan, Lindsay Madison, Georgia Masterson, Anna Methvin, Angie Morrison

Not Present: Steve Sewell, Devin Johnson, Van Bettega, Rita Cornett,

Staff Present: Bill Fiscus, Joe O'Rourke, Tricia Campbell, Lea Chickadonz, Melissa Cannon-Smith

1. Call to Order
Chair John McRae called the meeting to order at 6:00 pm.
2. Adoption of Agenda
Motion made to adopt agenda as presented (Susan Jones/Georgia Masterson). Motion passed.
3. Minutes of Last Meeting
The minutes from the April 27, 2023 meeting were presented. Motion made to approve minutes as presented (Derrick Payne/Angie Morrison). Motion passed.
4. Treasurer's Report
Lea Chickadonz, VP of Administration, presented the financial report for the period ending May 31, 2023. Motion made to accept report (Georgia/Anna Methvin). Motion passed.
5. Staff Reports
 - a. CEO Report
 - i. Bill Fiscus, CEO, reported that Lea and Melissa Cannon-Smith attended a training on the CMS Final Rule last week. They came back with a lot of information. We have a number of areas to work on, such as education for all stakeholders. The federal government is also concerned about case management conflict of interest. DPOK is working on a solution using a Health Home Model.
 - ii. On the financial side, Tri-Valley is having a good year. Bill suggested that a bonus be given to all employees. It was his recommendation to give all 141 employees a \$750 bonus. Motion made to approve a one-time \$750 bonus for all Tri-Valley staff (Anna/Sharon Suske). Motion passed.
 - iii. Bill turned the floor over to Lea for a discussion on our CDL process. The federal government has decided that any person holding a commercial driver's license must attend a specialized training. After exploring our options, the Assistant Director of Programming and Training Coordinator developed an internal training. So far, several staff have already gone through the new CDL class.
 - b. Program Report
 - i. Melissa Cannon-Smith, VP of Programming, reported that Tri-Valley currently has 17 openings for direct support professionals in both day and residential programs.
 - ii. This coming weekend, 39 persons served and 8 staff will attend the annual SACK Conference. SACK stands for Self Advocate Coalition of Kansas and is a statewide

advocacy group for individuals with I/DD and their advocates. Everyone is very excited to attend this year's conference in Wichita.

- iii. Advocacy groups in Chanute and Fort Scott have begun selling concessions at the Service Centers. The money raised will be used for outings/activities and to help those in need.
- iv. On May 9th, Jeane Davied, State Surveyor, came to Tri-Valley for the annual licensing review of Day, Residential and Targeted Case Management programs. Programming and Case Management staff have spent the last few months preparing for the review. Thanks to their hard work, Tri-Valley was awarded a full license with no requirements from the state. We are compliant for one year starting on July 1st.

c. Operations Report

- i. Joe O'Rourke, VP of Operations, reported that renovation at the Buffalo trailer has been completed. The individual moved in at the end of March. The trailer at Neodesha has been removed from the property. Things are going well.
- ii. Joe is working on a master sheet of appliances for all Tri-Valley and Foundation sites. There are 19 residential sites and 5-day sites. We have replaced two HVAC units at the Neodesha Service Center.
- iii. On Wednesday, vehicles used in our Non-Emergency Medical Transportation (NEMT) program were inspected. The inspector comes annually.
- iv. Four vehicles were purchased today to replace high mileage vehicles located throughout our eight-county area.
- v. Several vans have issues with their wheelchair lifts. Staff have found a mechanic in Pittsburg to work on the lifts.
- vi. We are in the process of painting and patching sites.

d. Friends of Tri-Valley Foundation Report

- i. Tricia Campbell, Special Projects Coordinator, reported that the 23rd Annual Raffle Drawing came to a close on Friday, June 23, 2023. We had 1,659 total entries from 48 states; Kansas had the highest number of entries at 321. After 23 years, we had our first Kansas winner, Gwen Martin. Gwen lives in Woodson County and is familiar with Tri-Valley. She was very excited to hear she won. She came on June 28th to collect her prize. We are anticipating a profit of \$10,000.
- ii. Golf Tournaments
 - 1. Erie Golf Tournament
Due to inclement weather, the Erie Golf Tournament that was scheduled for June was postponed. The new date is July 29th. We have 14 teams signed up with eleven-hole sponsors and seven corporate sponsors. Jennifer Dietsch State Farm will sponsor the Longest Drive contest.
 - 2. Fredonia Golf Tournament
Fredonia's Golf Tournament is set for July 15th. Currently, we have seven teams signed up with four-hole sponsors and five corporate sponsors.
 - 3. Chanute Golf Tournament
The Chanute Golf Tournament is set for August 12th. Currently, we have four teams signed up and three corporate sponsors.
 - 4. Fort Scott Golf Tournament
The Fort Scott Golf Tournament is set for September 16th. Currently, we have two teams and one corporate sponsor.

- e. CDDO Report
Bill reported that Tri-Valley Finance Department had provided bookkeeping services for New Beginning's CDDO. Effective July 1st, DPOK will take over those duties.

- 6. Old Business
 - 6.1 By-Laws Change Approval
During the April meeting, the board reviewed proposed changes to the TVDS By-Laws. The changes were reviewed by our attorney, Kurt Kluin, and were to provide clarification upon board make-up. An additional change was to remove the requirement that Allen, Bourbon, Neosho, and Woodson County board members be appointed by the appropriate County Commission. The proposed change would require that the board appoint its members. Bill spoke to other agencies and found that very few agencies go through county commissions for board members. Motion made to approve proposed changes to the by-laws (Georgia/Anna). Motion passed.

- 7. New Business
 - 7.1 FY24 Budget
Bill presented the FY24 budget. Motion made to approve budget as presented (Georgia/Anna). Motion passed.


 - 7.2 FY24 officers
The current slate of officers is: Chair John McRae; Vice Chair Susan Jones; Treasurer Steve Sewell; and Secretary Anna Methvin. Motion made to keep current slate of officers for FY24 (Sharon/Angie). Motion passed.

- 8. Comments from Groups or individuals
None

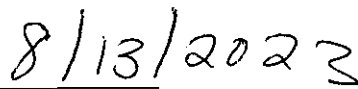
- 9. Announcement
The next meeting will be August 24, 2023 with location to be announced.

- 10. Adjournment
Motion made to adjourn the meeting (Susan/Georgia). Motion passed.

Respectfully Submitted



Anna Methvin, Secretary



Date

