

Friends of Tri-Valley Foundation
Board of Director's Meeting
TVDS Administrative Office, 521 W. 35th CH Pkwy, Chanute, KS 66720/Zoom
June 27, 2023

Present: Judy Brigham, Sandi Eggers, Vic Anderson, Mike Reid, Phil Newkirk, Joel Norris, Joel Porter, Lynette Emmerson, Bill Fiscus

Not Present: Mike Hofer, Steve Sewell, Terry Harper, Larry Coleman

Staff Present: Melissa Cannon-Smith, Joe O'Rourke, Lea Chickadonz, Tricia Campbell

1. Call to Order
Chair Judy Brigham called the meeting to order at 6:06 pm.
2. Adoption of Agenda
Motion made to adopt the agenda as presented (Joel Porter/Mike Reid). Motion passed.
3. Minutes
The minutes from the March 28, 2023 meeting and April 26, 2023 addendum were presented. Motion made to accept minutes as presented (Lynette Emmerson/Joel P). Motion passed.
4. Treasurer's Report
Lea Chickadonz, VP of Administration, presented the financial report for the period ending May 31, 2023. Motion made to accept report as presented (Phil Newkirk/Sandi Eggers). Motion passed.
5. Staff Reports
 - 5.1 Program Report
 - a. Melissa Cannon-Smith, VP of Programming, reported that Tri-Valley currently has 17 openings for direct support professionals in both day and residential programs.
 - b. This coming weekend, 39 persons served and 8 staff will attend the annual SACK Conference. SACK stands for Self Advocate Coalition of Kansas. SACK is a statewide advocacy group for individuals with I/DD and their advocates. Everyone is very excited to attend this year's conference in Wichita.
 - c. On May 9th, Jeanine Davied came to Tri-Valley for the annual licensing review of Day, Residential and Targeted Case Management programs. Programming and Case Management staff have spent the last few months preparing for the review. Thanks to their hard work, Tri-Valley was awarded a full license with no requirements. We are compliant for one year starting on July 1st.
 - 5.2 Operations Report
 - a. Joe O'Rourke, VP of Operations, reported that renovation at the Buffalo trailer has been completed. The individual moved in at the end of March. Things are going well.
 - b. Joe is working on a master sheet of appliances for all Tri-Valley and Foundation sites. There are 19 residential sites and 5-day sites.
 - c. The Neodesha Service Center needs a new HVAC system. The unit is original to the building and is 25 years old.

- d. Along with the appliance list, Joe is working on a vehicle master list. Staff are trying to find a bus mechanic that is closer than Wichita and Kansas City.
- e. Staff are in the process of painting interiors at a few sites.

5.3 CEO Report

- a. Bill Fiscus, CEO, reported that Max McReynolds has resigned from the Foundation board. Max is hoping to have a recommendation. Currently, the Foundation board has 8 vacancies. The vacancies are in Allen, Neosho, Woodson, Chautauqua, Elk, and Greenwood. If the board has a nominee, please let staff know.

6. Old Business

6.1 Drawing Update

Tricia Campbell, Special Projects Coordinator, reported that the 23rd Annual Raffle Drawing came to a close on Friday, June 23, 2023. We had 1,659 total entries from 48 states; Kansas had the highest number of entries at 321. After 23 years, we had our first Kansas winner, Gwen Martin. Gwen lives in Woodson County and is familiar with Tri-Valley. She was very excited to hear she won. She is coming on June 28th to collect her prize. Due to an increase in costs for this year's event, we are expecting a smaller profit. We are projecting that the Foundation made \$10,000 from the drawing. The board discussed ideas for the 24th raffle drawing. We have received our license for FY24 from the state.

6.2 2023 Fundraisers

a. Boardwalk BBQ

The annual spring fundraiser was held on April 18th with 170 attendees. For 2023, we changed our theme from Cruise Night to Boardwalk BBQ. We had 40 silent auction items, 10 stretch auction items, and 11 live auction items. This year, we featured two new trips: a 7-day trip to Florida and 3 nights stay at a bed and breakfast in Arkansas. Brenda Harrison once again offered her catered meal.

The meal was catered by Aaron at the Horizons at Prairie Ridge restaurant in Erie. The meal featured pulled chicken and pork, green beans, baked beans, and potato salad with an Hawaiian roll. Cupcakes were donated by Jennifer Brown Sanchez. Photos were courtesy of Larry Holman. Our emcee for the evening was Dave Petersen. John Graham provided lights and sound. Several students from NCCC were in attendance to serve as wait staff. The bar was furnished by Newkirk, Dennis & Buckles.

Our sponsors were:

- \$1,000 – Steve Faulkner Ford; Monarch Cement; and David & Beth Toland
- \$500 – Pete's of Erie; Home Savings Bank; Community National Bank; IMA; and Hofer & Hofer & Associates
- \$250 – Community National Bank – Eureka; Jarred, Gilmore & Phillips; Gates Corporation; Neosho County Community College; Ash Grove; and Adam Lusker
- \$100 – Cheney Witt; and Hi-Lo Industries

The evening's gross income was \$21,055 and we are projecting a potential net of \$14,000. The board offered a few suggestions on next year's event.

b. Golf Tournaments

i. Erie Golf Tournament

Due to inclement weather, the Erie Golf Tournament that was scheduled for June was postponed. The new date is July 29th. We have 14 teams signed up with eleven-hole sponsors and seven corporate sponsors. Jennifer Dietsch State Farm will sponsor the Longest Drive contest.

ii. Fredonia Golf Tournament

Fredonia's Golf Tournament is set for July 15th. Currently, we have seven teams signed up with four-hole sponsors and five corporate sponsors.

iii. Chanute Golf Tournament

The Chanute Golf Tournament is set for August 12th. Currently, we have four teams signed up and three corporate sponsors.

iv. Fort Scott Golf Tournament

The Fort Scott Golf Tournament is set for September 16th. Currently, we have two teams and one corporate sponsor.

6.3 House Update

In April, the board approved the purchase of a house in Chanute. The house was a rental property for four persons served. The landlord had decided to sell it and gave us an opportunity to purchase it. Prior to our renting the house, it had been renovated to fit our needs by the owner. The house was purchased for \$118,000.

7. New Business

7.1 Lease Agreement

Kurt Kluin, Foundation Attorney, has reviewed and suggested changes for the Foundation's property lease agreement. Joel P. asked about adding a clause for single dwelling residences. Bill will contact Kurt for feedback on this suggestion. Motion made to approve lease agreement as presented (Mike R/Joel P). Motion passed.

7.2 FY24 Budget

Bill presented the proposed FY24 budget. Motion made to approve FY24 budget as presented (Sandi/Lynette). Motion passed.

7.3 Officers for FY24

The current officers are as follows: Chair – Judy Brigham; Vice Chair – Mike Hofer; Treasurer – Vic Anderson; and Secretary – Sandi Eggers. Motion made to keep the current slate of officer for FY24 (Joel P./ Joel Norris). Motion passed.

8. Board Member Reports

None

9. Acceptance of All Donations

For the period from March 1, 2023 to May 31, 2023, the Foundation received \$56,257.74 in donations. Motion made to accept donations from March 1st through May 31st in the amount of \$56,257.74 (Vic Anderson/Sandi). Motion passed.

10. Announcements

The next board meeting will be September 26, 2023 with location to be announced.

11. Adjournment

Motion made to adjourn meeting (Vic/Sandi). Motion passed.

Respectfully Submitted,

Sandra Eggers

Secretary

9/6/2023

Date