Tri-Valley Developmental Services, Inc.
Board of Director's Meeting
TVDS Administrative Office, 521 W. 35 Ch Pkwy, Chanute, KS/Zoom
April 23, 2026

Present: John McRae, Susan Jones, Georgia Masterson, Connie Hey, Sharon Suske, Derrick Payne, Janet Rash, Jim Hogan, Randy Lemasters, Lindsay Madison, Matt Morgan

Not Present: Devin Johnson, Steve Sewell, Angie Morrison, Anna Methvin, Rita Cornett

Staff Present: Bill Fiscus, Joe O'Rourke, Melissa Cannon-Smith, Lea Chickadonz, Tricia Campbell

Visitors Present: Ken Olsen

1. Call to Order
   Vice Chair Susan Jones called the meeting to order at 6:08 pm.

2. Adoption of Agenda
   Motion made to adopt agenda as presented (Janet Rash/Jim Hogan). Motion passed.

3. Enterprise Vehicle Fleet Management
   Ken Olsen presented a formal proposal for the Enterprise Vehicle Fleet Management program. Motion made to approve the vehicle lease agreement between Tri-Valley Developmental Services and Enterprise Vehicle Fleet Management (Randy Lemasters/Susan). Motion passed.

4. Minutes of Last Meeting

   The minutes from the February 26, 2026 meeting were presented. Motion made to accept minutes as presented (Georgia Masterson/Sharon Suske). Motion passed.

5. Treasurer's Report
   Lea Chickadonz, VP of Administration, presented the financial report for the period ending March 31, 2026. Motion made to accept financial report as presented (Sharon /Derrick Payne). Motion passed.

6. Staff Reports
   a. Program
      - Melissa Cannon-Smith, VP of Programming, updated the board on Tri-Valley's Employment program. Tri-Valley Employment Coordinators have successfully

completed the Kansas ACRE program. Based upon their success, our two Employment Specialist have started the 50-hour training program provided by the Association of Community Rehab Educators.

- InterHab's 2026 Advocacy Day was held on Thursday, March 19th. Tri-Valley's forty representatives joined in the event alongside 800 additional supporters from across the state. Tri-Valley's group presented legislators and their staff with cards expressing our thanks and asking for their support as well as succulent plants that were grown in the Fort Scott Greenhouse. We were able to meet face-to-face with Representatives Goodard and Rankin and Senator Shallenberger. Photos from the day are available on Facebook.
- We are excited to announce the launch of our new mobile work crew. The crew is made up of individuals who have expressed interest. The crew will do basic maintenance as referred to them by Joe O'Rourke, VP of Operations. The goal is to help with job skills and increase community relations.
- Interhab 2nd Leadership Academy has begun. Sixty individuals across the state applied to join the program with only thirty-seven individuals being selected to attend this two-year program. We are happy to report that Brenden Spillman, Tri-Valley's Employee Relations Coordinator, has been selected to participate.

b. Operations
   - Joe O'Rourke, VP of Operations, announced that a HUD inspector will visit the Brentwood home in Moline on May 1st. Staff are preparing for this inspection.
   - Lawn mowing season has begun. As Melissa mentioned in her report, we have a new mobile work crew. Their first project will be to enhance the curb appeal at Faith House. The jobs will be general upkeep.
   - The state fire marshal has completed inspections for half of our properties. The remaining inspections should be completed in May.

c. Administration
   - Lea Chickadonz, VP of Administration, reported that a preliminary meeting is set between IMA, our insurance broker, and BCBS to discuss health insurance renewal. We are predicting a huge increase in premiums. It will be interesting to see what the team can put together to lower the premiums.
   - In April and May, Tri-Valley will undergo several audits. So far, the KPERS audit has been completed. The next two audits will deal with background checks and our HCBS billing. In June, we are scheduled for an FTA drug and alcohol program audit.

d. CEO
   - Bill Fiscus, CEO, updated the board on this year's legislative session. The legislature has approved a 6% rate increase for HCBS in the coming year. We had requested a

10% rate increase, but the legislature instead divided that amount. Now, we will received 6% this year and the remaining 4% in FY28. We are pleased with this development.

- We continue to work with the buyer of the Eureka Service Center. He still owes over $11,000 on the building. The balloon payment was due in January. The buyer continues to work on funding. We hope to have the sale completed by the end of June.
- In the past, the local county commissions would review budget requests in June. This year, we have already heard from Woodson County and Neosho County.
- Staff have noticed an issue with the Administrative conference rooms. While in use, sound bleeds through the walls. Staff would like to find a way to soundproof the room. Bill has been in contact with Mike Hofer. The bid to soundproof the room came in at $37,000. The bid included a new soundproof curtain/panel, new lighting and adding insulation to the walls and ceiling. The curtain/panels alone would cost $15,000. Staff are looking into a plan B.

e. Friends of Tri-Valley Foundation

- Tricia Campbell, Special Projects Coordinator, reported that Tri-Valley's annual awards ceremony was held on April 10th. The winners were:
    - Daniel Smith – Ed Bideau Advocacy
    - Tiffany Tiegreen – Jenny Masterson Family
    - Mike Hofer – Friends of Tri-Valley Foundation Visionary
    - Joel Norris – Winfred Jent Board
    - Mike Reid – Lifetime Achievement
    - Arby's of Chanute, McDonald's of Fort Scott, and Mertz Tax Service – Businesses of the Year
    - Dylan Lawrence, Bryan Packard, and Josh Wilson – Achievement Awards
    - Laurel Hall – Employee of the Year
    - Jim Jesseph – CEO Award

  Graduates of the DSP+ Apprenticeship Program were recognized as well. They are Ginger Jakee, Kesley Meza, and Wendy Henderson. Refreshments were given out following the ceremony.
- The 2026 Ram 1500 Crew Cab Truck (26th Annual Raffle Drawing prize) has arrived. At this time, we have received 733 entries. The drawing will be held on June 26th.
- The dates for the 2026 Events are:
    - May 1st – Boardwalk BBq, SEK Impact Center, Chanute
        - Tickets are still available. We have sold 142 tickets and have 19 sponsors. This year, we are using a new online bidding process.
    - June 27th – Fredonia Golf Tournament –

- August 1st – Erie Golf Tournament
- September 12th – Fort Scott Golf Tournament

f. CDDO
- Bill reported that the legislature approved $750,000 in additional funding for the CDDOs. Tri-Valley's CDDO will receive $27,000.
- The most recent capacity report is out. Our top two issues are: 1) lack of qualified staffing; and 2) staff retention. The main cause is that the private sector has better pay and requires less responsibility. The report will be sent into the state.

7. Old Business

7.1 Policy Approval

As per our policy, the board voted upon policies reviewed during the February 23, 2026, meeting: CSP Policy 29 (Document Shredding) and Personnel Policy 305 (Holidays).
- Motion made to approve CSP 29 (Document Shredding) and Personnel Policy 305 (Holidays)(Matt Morgan/Susan). Motion passed.

8. New Business

None

9. Comments from Individuals

None

10. Announcements
- 2026 Boardwalk BBq is May 1st at SEK Impact Center.
- The next meeting is scheduled for June 25th.

11. Adjournment

Motion made to adjourn the meeting (Matt/Randy). Motion passed.

Respectfully submitted,

Susan Jones *6/25/2026*

Vice-Chair Date