

Tri-Valley Developmental Services, Inc.
Board of Director's Virtual Meeting
February 24, 2022

Present: John McRae, Susan Jones, Karen Vallier, Anna Methvin, Van Bettega, Derrick Payne, Connie Hey, Rita Cornett, Sharon Suske, Mark Ward, Lindsay Madison

Not Present: Devin Johnson, Steve Sewell, Nikki Jacobs, Angie Morrison, Jim Hogan, Janet Rash

Staff Present: Bill Fiscus, Joe O'Rourke, Rachel Crigger, Tricia Campbell

Guest Present: Neil Phillips

1. Call to Order

Chairman John McRae called the meeting to order at 6:00 pm.

2. Adoption of Agenda

Motion made to accept agenda as presented (Derrick Payne/Connie Hey). Motion passed.

3. Introductions

Bill Fiscus introduced Lindsay Madison, new board representative for Bourbon County.

4. Audit

Neil Phillips from Jarred, Gilmore, & Phillips presented the results from the FY21 financial audit. The opinion was clean. The prior year had one finding, but it was resolved and removed for FY21. Neil stated that staff had processes in place and the finding was no longer an issue. There were no findings for FY21. Motion made to approve audit as presented (Mark Ward/Rita Cornett). Motion passed.

5. Minutes of Last Meeting

The minutes from the December 9, 2021 meeting were presented. Motion made to accept minutes as presented (Karen Vallier/Connie Hey). Motion passed.

6. Treasurer's Report

Bill Fiscus presented the financial report for the period ending January 31, 2022. Motion made to approve report as presented (Rita/Karen). Motion passed.

7. Executive Session

Motion made for the Tri-Valley Board to move into Executive Session for a period of 15 minutes to discuss contract with outside entity (John/Karen). Motion passed.

The meeting reconvened at 6:45 pm. Motion made to move operations of the Prairie Ridge CDDO to New Beginnings CDDO (Derrick/Karen). Motion passed.

8. Staff Reports

a. CEO Report

- I. Bill gave an legislative update. InterHab is advocating for a significant rate increase in the FY23 state budget. Several InterHab members have given testimony and are

speaking to legislators. This increase is key to helping us be competitive in the job market.

- II. There are two bills in the state legislature that deal with group home zoning. The bills would allow municipalities to adapt local rules and regulations to set distance between group homes. There is no traction on either bill at this time.

b. Program Report

- I. Rachel Crigger, VP of Programming, updated the board on our COVID status. We have had a few rough months since the December board meeting. The service centers were closed from January 19th through February 22nd. Two homes are still in quarantine. No one was seriously ill. The quarantine was compounded by staffing issues; we currently have 42 openings. We had a number of staff step up to do things that fell outside normal job duties.
- II. The residential cap is still in place. At this time, we don't know when we remove the cap.
- III. For Christmas 2021, all clients served by Tri-Valley received a \$25 gift card. Everyone was appreciative of the cards.

c. Operations Report

- I. Joe O'Rourke, VP of Operations, reported on the recent winter storms.
- II. Joe has still not heard from the state Fire Marshal's office. The last inspection was in December 2021.
- III. Maintenance staff have installed keyless entry pads on an number of sites in the Allen, Neosho, Elk, and Wilson counties. They are set to start installing the pads in Bourbon county. The keyless entry is a good solution for staff turnover; we do not have to change keys and locks, just update the keycode.
- IV. A while back, Cobalt Boats contracted with Tri-Valley to clean buffing pads. Originally, we were taking the pads to the local laundry mats, but now have a industrial washer in Neodesha. For the period from January 17th through February 17th, we cleaned 4,122 pads. This contract keeps everyone busy and is a neat partnership with Cobalt.
- V. Joe is close to completing the 5-year vehicle replacement plan. We are still waiting on the bailer for Fort Scott. Joe is fine tuning the repair slip process.
- VI. We have some movement on the remodeling projects. The state Fire Marshal has approved our code footprints. The plan is to start work on Norris House first. In April, we will start converting garages into bedrooms at Mulberry and Pecan in Humboldt.

d. Friends of Tri-Valley Report

- I. Tricia Campbell, Special Projects Coordinator, reported that the Foundation has sold 578 tickets for the 22nd Annual Truck Drawing Raffle.
- II. Individuals in Eureka, Moline and Neodesha have decided how to spend money from the 2021 Poinsettia fundraiser. Some items include: TV, DVD player, recliner, spring and summer trips, fish tank, fish, and fish stand.
- III. Due to the recent COVID outbreak, the decision was made to push back the date of Cruise Night 2022 to June 14th. It will still take place at Central Park Pavilion in Chanute.

- IV. For 2022, the Foundation plans to hold four golf tournaments. The tournament dates are: June 11th – Erie; July 23rd – Fredonia; August 20th – Chanute; and September 10th – Fort Scott
- V. Tri-Valley received a memorial from the Alta Barnett family.

e. CDDO Report

The Prairie Ridge CDDO held their quarterly affiliate meeting on February 10th. In February, the CDDO hosted an ANE training put on by KDADS. BASIS and other meetings continue to be held via Zoom.

9. Old Business

None

10. New Business

10.1 Policy Review

The board reviewed CSP Policy 17 (Pet Policy). The board will voted upon the policy at the April 28th meeting.

10.2 Awards Ceremony

For 2022, we have made a few changes to the annual awards ceremony. Typically, we have one ceremony. This year, to be safe, Tri-Valley will hold three ceremonies. The ceremonies will be held in Neodesha on April 22nd, Fort Scott on April 29th, and Chanute on May 6th. One of the awards is the Board of Director's award. The nominee for this award is usually an individual who has contributed to Tri-Valley's mission. Motion made to present the 2022 Tri-Valley Board of Directors award to Ken Anderson for his years of service (Mark/Karen). Motion passed.

11. Comments from Groups or Individuals

None

12. Announcements

The next meeting will be April 28th at 6:00 pm with location to be determined.

13. Adjournment

Motion made to adjourn meeting (Mark/Rita). Motion passed.

Respectfully Submitted,

<u>Karen Vallier</u>	<u>4/7/22</u>
Secretary	Date