

Friends of Tri-Valley Foundation
Board of Director's Meeting
TVDS Administrative Office, 521 W. 35th CH Pkwy, Chanute, KS 66720/Zoom
September 24, 2024

Present: Judy Brigham, Sandi Eggers, Vic Anderson, Mike Reid, Lynette Emmerson, Lary Coleman, Joel Porter, Bill Fiscus

Not Present: Phil Newkirk, Steve Sewell, Joel Norris, Mike Hofer, Terry Harper

Staff Present: Melissa Cannon-Smith, Joe O'Rourke, Lea Chickadonz, Tricia Campbell

1. Call to Order

Chair Judy Brigham called the meeting to order at 6:00 pm.

2. Adoption of Agenda

Motion made to adopt the agenda as presented (Joel Porter/Sandi Eggers). Motion passed.

3. Minutes

The minutes from the June 25, 2024 meeting and addendum from July 18, 2024 were presented. Motion made to accept minutes as presented with correction of 165,000 to the addendum (Sandi/Joel). Motion passed.

4. Treasurer's Report

Lea Chickadonz, VP of Administration, presented the financial report for the period ending August 31, 2024. Motion made to accept report as presented (Mike Reid/Lynette Emmerson). Motion passed.

5. Staff Reports

5.1 Program Report

- Melissa Cannon-Smith, VP of Programming, reported on a number of activities that Tri-Valley participated in.
 - DSP staff were recognized during the week of September 8th. The week included themed activities, breakfast, prize drawings, gift bags, and pizza parties.
 - Individuals in the day programs have gone on day trips to the Oklahoma Aquarium and Overland Park Botanical Gardens. A small group of individuals and staff from all five service centers spent a few days in Branson, MO at an Airbnb.
 - Last weekend, the 43rd annual Sunbelt Rodeo was held in Parsons. Several Tri-Valley individuals participated and had a good time.
 - Special Olympics has several events planned for this fall that Tri-Valley will participate in.
- We have seen an uptick in Covid cases over these past few months. Service Centers in Chanute and Fort Scott were shut down a few days in July and August. Moline's Service Center was affected last week.
 - A Flu clinic is scheduled next week. We do not plan to hold a Covid clinic at this time.

5.2 Operations Report

- Joe O'Rourke, VP of Operations, reported that several of our vehicles were inspected recently. Our thirteen KDOT vans/buses were inspected last week. Today, vehicles used as part of our Non-Emergency Medical Transportation (NEMT) were inspected in Iola.
- Work is ongoing at the newly acquired Foundation home in Chanute. Move-in date for the three tenants is set for September 30th. Before the move-in date, Joe is working with crews to replace the carpet with vinyl flooring, installing smoke and carbon monoxide detectors, and changing locks.
- On October 2nd, Joe plans to have a crew in Eureka to start cleaning out the Eureka Service Center. The Tri-Valley board approved selling the building. Our closing date is set for October 31st.
- Since the last meeting, 150 repair slips have been completed by the maintenance department. They have been busy painting interiors and installing vinyl planking in the homes.
- Over the Labor Day weekend, the parking lot at Nedesha's Service Center was refinished and lines were painted. The parking lot looks nice.

5.3 Administration Report

- Lea Chickadonz, VP of Administration, reported that the annual financial audit was last week. Things went well. The auditors were on-site for one day. We should hear back from them in a few weeks. Michelle Reddick, Director of Finance, worked hard to make sure the auditors had the documentation they needed. So far, there have been no issues.
- One of the tenants at Brentwood is moving to the new Foundation home in Chanute, so Brentwood will have an opening. This move is a good one and everyone is excited about the opportunities this move will provide.
- In July, HUD representatives came to conduct their review of our program. In 2021, the Foundation had its first review. We received two pages of corrections. In 2024, we only had 2 items to correct and four areas with no findings. Lea framed this notification. HUD has come back and stated that we must update our policies due to the Housing Opportunity Through Modernization Act (HOTMA). Lea thanked Bill Fiscus, Melissa Cannon-Smith, and Tricia Campbell for their help with these policy changes. Lea sent in the corrections and is waiting on HUD's response.

5.4 CEO Report

- Bill Fiscus, CEO, gave the board an update on county funding for Tri-Valley. We had a concern with the Woodson County Commission. Following a letter to the editor from Tricia, the commission responded, and we received our full funding request.
- Work continues between the state and CDDOs regarding the contract that was to start on July 1st. There are fifteen issues that still need to be resolved. Attorneys for both sides met last week, and they made some progress with both sides giving a little. The state did not want to go into mediation.

6. Old Business

6.1 Drawing Update

Tricia Campbell, Special Projects Coordinator, reported that truck bids have gone to all four local car dealers. As soon as a decision is made on the prize, we will start advertising the raffle.

6.2 Fundraiser Update

Tricia gave a report on three of the year's golf tournaments.

- The Fredonia tournament was held on June 29th. Fifteen teams played the 18-hole four-man scramble. Prizes were awarded in three flights. The event had eight-hole sponsors and three corporate sponsors. Lunch was partially sponsored by Subway of Fredonia. The tournament made a profit of \$4,000.96
- The Chanute tournament was held on August 10th. Eight teams played; prizes were awarded to 1st and 2nd place in A flight. The tournament had eight corporate sponsors and fifteen-hole sponsors. The tournament saw a new course contest, orange ball. The tournament made a profit of \$3,4887.82.
- Our final tournament for 2024 was held on September 14th in Fort Scott. Twelve teams played with prizes going in three flights. We had eleven-hole sponsors and several door prize sponsors. For the second year, a raffle was held following the tournament. We drew winners for three prizes: a fire pit donated by Niece Products of Kansas; a mounted KC Chiefs poster donated by Brigg's Auto; and a turkey fryer donated by Heidrick's. Eighty-seven tickets were sold for the raffle. The tournament made a profit of \$1,478.06
- For 2025, Tricia proposed that we hold three golf tournaments rather than four. For the past few years, we have held two tournaments in Neosho County. The proposed dates for the tournaments would be June 28th – Fredonia; August 2nd – Erie; and September 13th – Fort Scott.
- For the 2025 Boardwalk BBQ, Tricia proposed two dates: April 4th or June 6th. She will check to find out the date of the NMRMC fundraiser. We will plan for the April date.
- Persons in Chautauqua, Elk, Greenwood, and Wilson counties will start selling poinsettias in October. The prices for the plants will be the same as last year; \$15 for small plants and \$20 for large plants. Delivery dates are set for November 25th and December 9th.

6.3 House Purchase Update

We closed on the house last Friday and plan for persons served to move in on the 30th.

7. New Business

7.1 Election of Officers

Following a brief discussion, motion made for the Foundation Board to retain its current slate of officers: Judy Brigham – Chair; Mike Hofer – Vice Chair; Vic Anderson – Treasurer; and Sandi Eggers – Secretary (Joel/Lynette). Motion passed.

7.2 Policy Review

Bill introduced a new policy on pets in the Foundation homes. Judy and Mike voiced concerns. There are legal issues to consider for bites and scratches. Sandi mentioned

that some people are allergic to pet hair. Bill will send the policy to Kurt Kluin for legal review. The board also asked for input from residential staff. The policy will be brought back in December.

8. Board Member Reports

None

9. Acceptance of All Donations

For the period from June 1, 2024 through August 31, 2024, the Foundation received \$34,974 in donations. Motion made to accept donations as reported (Vic Anderson/Sandi). Motion passed.

10. Announcements

The next board meeting will be December 10, 2024.

11. Adjournment

Motion made to adjourn meeting (Joel/Lynette). Motion passed.

Respectfully Submitted,

Sandi Eggers

Secretary

11/6/24

Date