

Tri-Valley Developmental Services, Inc.  
Board of Director's Meeting  
TVDS Administrative Office, 521 W. 35 Ch Pkwy, Chanute, KS/Zoom  
June 25, 2026

Present: Susan Jones, Anna Methvin, Angie Morrison, Connie Hey, Sharon Suske, Derrick Payne, Janet Rash, Jim Hogan, Randy Lemasters, Matt Morgan

Not Present: John McRae, Devin Johnson, Steve Sewell, Georgia Masterson, Rita Cornett, Lindsay Madison

Staff Present: Bill Fiscus, Joe O'Rourke, Melissa Cannon-Smith, Lea Chickadonz, Tricia Campbell

1. Call to Order

Vice Chair Susan Jones called the meeting to order at 6:03 pm.

2. Adoption of Agenda

Motion made to adopt agenda as presented (Angie Morrison/Sharon Suske). Motion passed.

3. Minutes of Last Meeting

The minutes from the April 23, 2026 meeting were presented. Motion made to accept minutes as presented (Randy Lemasters/ Matt Morgan). Motion passed.

4. Treasurer's Report

Lea Chickadonz, VP of Administration, presented the financial report for the period ending May 31, 2026. Anna had a question on cash reserves. Motion made to accept financial report as presented (Anna Methvin/Angie). Motion passed.

5. Staff Reports

5.1 Programming

Melissa Cannon-Smith, VP of Programming, updated the board on Tri-Valley advocacy efforts, workforce development, and leadership initiatives.

- After Monday's orientation, there will be eleven DSP openings agency wide. In Fort Scott, an internal applicant accepted the open Residential Coordinator position. There is now an opening for an Appointment Clerk in Fort Scott.
- In June, thirty persons served and seven staff attended the 2026 SACK Conference in Manhattan, KS. This year's theme was "Let's Grow." Tony Allen was elected as the State Treasurer for a two-year term, from 2026 through 2028.

- In October, a person served from the Chanute area will be recognized during the 2026 Interhab Conference. Tyler McCoy will receive the Interhab Personal Growth Award on October 22<sup>nd</sup> in Manhattan. Tyler, his family, and staff are pleased for this recognition.
- On May 11<sup>th</sup>, Tri-Valley's annual license review was held. For the 4<sup>th</sup> year, Tri-Valley received full licenses with no restrictions.

## 5.2 Operations Report

Joe O'Rourke, VP of Operations, updated the board on several maintenance and operational concerns.

- Tri-Valley has reached an agreement with the Enterprise Fleet Management. In a few months, nine new Toyota Sienna Vans will replace vehicles from the current fleet. KDOT and Specialty vehicles are excluded from the lease agreement. Joe is excited about this opportunity to improve our overall vehicle fleet.
- Soon, there will be a new mobile work crew helping to maintain curb appeal at Tri-Valley properties. The details for the crew are still in development.
- Tomorrow, Metro Appliances out of Wichita will deliver new appliances to Moline. The appliances include washers, dryers, and dishwashers.
- Last week, Joe worked alongside Maintenance Coordinator Neil Kisner to spruce up Tri-Valley Administrative Office's landscaping. The building looked nice when Tri-Valley hosted the Interhab Board of Director's meeting on June 17<sup>th</sup>.
- In April, Service Centers in Fort Scott and Neodesha were hit by hail. In Neodesha, five of Tri-Valley's vehicles were damaged by hail. In Fort Scott, the Greenhouse saw significant damage. The appraiser has visited both sites.
- The state fire marshal's office has begun their annual review of sites. They have visited all sites except for those in Fort Scott and Iola.
- Our next big project is roof replacements in Fort Scott and Neodesha. Both roofs should be completed in the next four to six months.

## 5.3 Administration

Lea Chickadonz, VP of Administration, updated the board on recent Administrative issues.

- Tri-Valley has successfully passed a recent MCO audit. The auditors reviewed background checks from a random sample of staff. The audit is conducted every two years. Lea gave kudos to HR Assistant Cyra Gardner for her work on the audit.
- Last week, federal regulators from FTA were on hand to audit our DOT drug and alcohol program and staff. The auditors reviewed files and policies. There were a few areas that needed fixed with our collection sites and KDOT.

- In June, auditors from HUD conducted their annual review of Elk County Development Corporation.
- Earlier in the week, the new KDOT bus arrived. There was an issue, but it is being resolved. The new bus will be in Fort Scott. The last time Tri-Valley received a vehicle from KDOT was in 2014. New Beginnings last received a new KDOT vehicle in 2018.
- For FY27, Tri-Valley was awarded three new KDOT vehicles, which are non-CDL required vehicles. Delivery dates have not been established.
- Open Enrollment for both BCBS Health Insurance and Supplemental Insurance was during the month of June. In 2017, the Tri-Valley Board approved moving towards becoming partially self-funded for health insurance. Thanks to that, our brokers were able to negotiate our renewals. For this year, there is a slight increase of 14.3%. Tri-Valley as an entity will absorb 2/3 of the increase with the remaining 1/3 being passed on to staff. This is the first premium increase in the past three years.

#### 5.4 CEO Report

Bill Fiscus, CEO, updated the board on agency activities.

- Bill provided an update on the sale of the Eureka Service Center. The last payment received was in December. The buyer is having trouble with funding. Kurt Kluin drew an amendment to the agreement. The amendment would require the buyer to start making monthly payments with interest. The buyer is working on an SBA loan. Staff are confident that they will be able to secure funding.
- At the last meeting, Bill shared that Tri-Valley had received an EOC complaint. Mediation was attempted but failed. The next step will be a hearing. Tri-Valley's insurance company is on board and will supply the attorney to represent Tri-Valley during the hearing.
- The Friends of Tri-Valley Foundation Board has approved the purchase of property in Fort Scott.

#### 5.5 Friends of Tri-Valley Foundation

Tricia Campbell, Special Projects Coordinator, updated the board on recent fundraising activities.

- Mary Davis, former Director of Programming in Fort Scott, has passed away.
- The 26<sup>th</sup> Annual Truck Drawing ends this Friday. So far, the Foundation has received 1,316 total entries, slightly down from previous years. Tyler McCoy will draw the winning ticket.
- On May 1<sup>st</sup>, the Foundation's annual Boardwalk BBQ was held at the SEK Impact Center. Thanks go to Dave Petersen for emceeing, Larry Holman for photographing

the event, and Lisa Wolverton of Hitch and Hoedown Rentals for table décor. One hundred and seventy-seven tickets were sold. Entertainment was provided by Robbie Bell. Dinner was catered by Mark Hall with dessert provided by Brenda Harrison. The evening brought a profit of approximately \$15,000.

- Upcoming golf tournaments are as follows:
  - June 27<sup>th</sup> – Fredonia – So far, we have ten teams, twelve-hole sponsors, four corporate sponsors, and four door prize sponsors.
  - August 1<sup>st</sup> – Erie – At this time, we have four teams signed up as well as two-hole sponsors, and one corporate sponsor.
  - September 12<sup>th</sup> – Fort Scott.

#### 5.6 CDDO

Bill provided an update on CDDO activities.

- The FY2027 state CDDO contract is done. The FY2026 contract was extended.

### 6 Old Business

None

### 7 New Business

#### 7.1 Policy Review

The board reviewed a new policy, Medical 21 Choking Prevention and Response. The board will review and vote upon the policy during the August 27, 2026 meeting.

#### 7.2 By-Laws Review

The board reviewed by-laws. There is one minor change on page 3 that will be voted upon at the August 27, 2026 meeting. Discussion followed regarding the end dates for current board member terms. Per the by-laws, board members can serve 2 consecutive terms but then must sit out for three years. This 2-term limit was established in 2020. As a result, this will affect a few board members at the end of FY27. Matt Morgan announced that he has moved and now resides in Wilson County.

#### 7.3 FY2027 Budget

Bill presented the Tri-Valley FY2027 Budget. Motion made to approve FY2027 budget as presented (Sharon/Anna). Motion passed.

#### 7.4 FY2027 Officers

As addressed under 7.3 By-Law Review, Treasurer Steve Sewell's second term will end on June 30<sup>th</sup>. Following a discussion, nominees for the FY2027 officers are: Chair John McRae; Vice Chair Susan Jones; Secretary Anna Methvin; and Treasurer Matt

Morgan. Motion made to accept slate of officers (Connie Hey/Janet Rash). Motion passed.

8 Comments from Individuals  
None

9 Announcements

The next meeting is scheduled for August 27, 2026

10 Adjournment

Motion made to adjourn the meeting (Anna/Matt). Motion passed.

Respectfully submitted,

 8/3/2026  
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Anna Methvin, Secretary Date