

Tri-Valley Developmental Services, Inc.
Board of Director's Virtual Meeting
April 28 2022

Present: John McRae, Susan Jones, Steve Sewell, Anna Methvin, , Connie Hey, Sharon Suske, Lindsay Madison, Angie Morrison, Jim Hogan, Derrick Payne,

Not Present: Devin Johnson, Nikki Jacobs, Karen Vallier, Van Bettega, Janet Rash, Mark Ward, Rita Cornett

Staff Present: Bill Fiscus, Joe O'Rourke, Rachel Crigger, Tricia Campbell, Lea Chickadonz

Guest Present: Kathy Brennon, Melissa Dugan

1. Call to Order

Chair John McRae called the meeting to order at 6:14 pm.

2. Adoption of Agenda

Motion made to approve agenda as presented (Steve Sewell/Sharon Suske). Motion passed.

3. Comments from Groups or Individuals

Kathy Brennon shared concerns in regard to the recent CDDO transition and state licensing.

4. Minutes of Last Meeting

Motion made to approve minutes from the February 24, 2022 and March 15, 2022 meetings (Connie Hey/Anna Methvin). Motion passed.

5. Treasurer's Report

Bill Fiscus presented the financial report for the period ending on March 31, 2022. Motion made to approve report as presented (Steve/Connie). Motion passed.

6. Staff Reports

A. CEO Report

- I. Bill gave an legislative update. The Kansas Legislature approved a 25% rate increase for FY23. This increase amounts to 1.4 million in additional funds. The focus of the funds is for direct care. It is the legislature's goal to increase direct care wages up to \$15 per hour. Bill, Rachel, and Lea have been discussing options; they would like to give all direct care and their supervisors a \$4.30 increase; all other staff would receive a \$3 increase; to cover the increase would amount to \$171,000. Staff are still tweaking the numbers. In the meantime, Bill would like to request that we give all direct care and their supervisors a \$3.05 increase, to go into effect on May 8th. From May 8th through June, this incremental increase would cost \$150,000. The additional increases would be included in the FY23 budget. By doing this May 8th increase, we would increase our starting wage to \$13.75. The hope is that this will help with applications. The plan is for 80% or more of the rate increase to go to direct care and 20% would go to non-direct care. We have enough funds in the FY22 budget to move forward with the May 8th increase of \$3.05. Motion made to approve the wage increase of \$3.05 for all direct care and their immediate supervisors to go into effect on May 8th (Connie/Susan Jones). Motion passed.

- II. We have also applied for funding through the KDADS Workforce Incentive. Any direct care staff employed prior to February 1st would receive a \$2,000 bonus. Any direct care staff hired after February 1st would be eligible for a \$1,5000 bonus. The deadline for funds to be spent is December 31st. The goal is to retain employees and to help with recruitment. We are not sure when we will hear back from the state. Steve recommended dispersing the bonuses throughout the year, rather than in one lump sum.
- B. Program Report
- I. Rachel Crigger, VP of Programming, is excited about the funding and hopes it will help. Currently, Tri-Valley has 44 openings. Increase funding will improve morale of those staff who worked during COVID. Thank you to the Board for approving the wage increase. Hopefully, we will get applicants in the door and be able to hold on to them.
 - II. Staff are looking into ideas on non-monetary benefits for employees. Anna Methvin mentioned that the Neosho Memorial Regional Medical Center is working on setting up a daycare service for their staff. Maybe Tri-Valley could partner with the hospital on this benefit. It would be at cost or below for employees. Anna will provide Bill and Rachel with additional information.
 - III. We have submitted our new state license application. Tri-Valley staff are meeting with state licensing staff on a standing basis to improve upon our relationship. The meetings have been a good give and take of information. The goal is have more understanding on both our parts of the processes. Staff look forward to continuing to build that relationship.
- C. Operations Report
- I. Joe O'Rourke, VP of Operations, reported on the recent state fire marshal visit. The site visits have gone well. There are a few things we will need to remedy, but there were a number of facilities with no violations. We have had the same inspector for the past two years and have developed a good relationship.
 - II. We continue to make progress on construction at Pecan and Mulberry in Humboldt. We are adding bedrooms to both these locations. We are also adding a bedroom at Norris in Neodesha; we are at a standstill at the moment as we wait on doors.
 - III. Joe is working on the vehicle replacement schedule for 2022. The deadline to purchase new vehicles is June 30th. We have a number of vehicles with over 200,000 miles.
- D. Friends of Tri-Valley Foundation Report
- I. Tricia Campbell, Special Projects Coordinator, reported on 22nd Friends of Tri-Valley Foundation Raffle Drawing. So far, we have 934 total entries. We are right on par with previous years. Tricia has heard from Steve Faulkner Ford. The truck is ready to be shipped. It should be here in May.
 - II. Cruise Night is fast approaching. Save the Date cards have gone out and invitations will be sent in May. The cost is \$30 a ticket or a table of 8 may be purchased for \$210. It will be June 14th at Central Park Pavilion in Chanute.
 - III. The Foundation will hold four golf tournaments in 2022. They will be: June 11th at Horizons at Prairie Ridge Golf Course in Erie; July 23rd at the Fredonia Golf Course; August 20th at Stone Creek Golf Course in Chanute; and September 10th at the Woodland Hills Golf Course in Fort Scott. Save the Date cards have gone out.
 - IV. Tri-Valley is holding its first awards ceremony since 2019. The ceremony was split into three. The first ceremony took place in Neodesha on April 22nd and celebrated

the Chautauqua, Elk, Greenwood, and Wilson counties. The next ceremony will be April 29th at Fort Scott. On May 6th, the last ceremony will be held in Chanute to celebrate Allen, Neosho, and Woodson counties.

E. CDDO Report

- I. We are in talks with Main Street Chanute to share the office space in downtown Chanute. With the transition, we no longer have a daily presence in the office. Main Street is excited to share the space. We would save \$8,000 to \$10,000 a year by splitting the cost of the space.
- II. With the transition, Bill made the recommendation to return the CDDO name back to Tri-Valley. The Prairie Ridge name has no tie with anything. DPOK has run into a number of affiliates who still call the CDDO "Tri-Valley". The Prairie Ridge name means nothing to the public. Most multi-county CDDOs use their parent organization's name. There was no objection from the board. Motion made to change the CDDO name to Tri-Valley CDDO (Steve/Sharon). Motion passed
- III. Bill read the CDDO report from Tara Cunningham. There were a number of issues discovered during file review; there were eight areas with issues. During the first week with the new team, nine individuals applied for services, which is significant in our area.
- IV. John asked that Bill and Rachel compose a response to the letter that was sent to board members by Kathy Brennon. Bill will involve DPOK and Tara in penning the response. The letter and response will be sent to all board members.

7. Old Business

7.1 Policy Approval

At the February 24th meeting, the board reviewed changes to the policy CSP17 – Pet Policy. Motion to approve policy as presented (Steve/Angie Morrison). Motion passed.

8. New Business

8.1 Policy Review

The board discussed proposed changes to Policy Board 23 – Public Comment. We will bring the policy back in June for final board approval.

9. Announcements

The next meeting will be June 23rd. Several board members have expressed their desire to return to in-person meetings. For June, we will return to an in-person meeting with Zoom still available for those unable to attend in person. The meeting will be at 6 pm with location to be announced.

10. Adjournment

Motion made to adjourn meeting (Susan/Steve). Motion passed.

Respectfully Submitted,

<u>John McRae</u>	<u>6/30/22</u>
Chair	Date