

Tri-Valley Developmental Services, Inc.
Board of Director's Meeting
Home Savings Bank, 214 N. Lincoln, Chanute, KS 66720
June 30, 2022

Present: John McRae, Susan Jones, Karen Vallier, Connie Hey, Sharon Suske, Jim Hogan, Devin Johnson, Van Bettega, Janet Rash

Not Present: Rita Cornett, Steve Sewell, Anna Methvin, Lindsay Madison, Angie Morrison, Derrick Payne

Staff Present: Bill Fiscus, Joe O'Rourke, Rachel Crigger, Tricia Campbell, Lea Chickadonz

1. Call to Order

Chair John McRae called the meeting to order at 6:02 pm.

2. Adoption of Agenda

Motion made to adopt agenda as presented (Sharon Suske/Karen Vallier). Motion passed.

3. Comments from Groups or Individuals

None

4. Minutes of Last Meeting

The minutes from the April 28, 2022 meeting were presented. Motion made to approve minutes as presented (Connie Hey/Karen). Motion passed.

5. Treasurer's Report

CEO Bill Fiscus presented the financial report for the period ending May 31, 2022. Motion made to approve the financial report as presented (Sharon/Connie). Motion passed.

6. Executive Session

Motion made to move into Executive Session to discuss client issues for 20 minutes to include Bill Fiscus and Rachel Crigger (Karen/Susan Jones). Motion passed. The board returned to regular session with no action taken.

7. Staff Reports

A. CEO Report

- i. Bill has met with Bourbon, Neosho, and Woodson County Commissions on Tri-Valley's FY23 funding request. We have asked for the same funding amount from both Allen and Woodson Counties. We have asked for an additional \$10,000 from both Bourbon and Neosho Counties. The addition would bring Bourbon and Neosho funding levels up to Allen County.
- ii. Val Frederick, Tri-Valley RN, retires on July 15th. After a month's long search, we have found and hired an RN. Val will be missed.
- iii. June is open enrollment for our supplemental and health insurance. Lea and Bill met with IMA, our broker, to discuss health options. We will stay with BCBS, but plan to look into other options next year. Originally, we were going to have a 16%

increase in premiums. We ended up with a 10% increase instead. The monthly staff premium will go from \$98 to \$107. We are still under fair market value. Nothing is changing benefit wise.

B. Program Report

- i. Rachel Crigger, VP of Programming, thanked the board for approving the direct care wage increase at the April meeting. As a result, we have seen some closure on our vacancy rate. Our vacancy level has dropped to 36 from 44. We were able to use the incentive to close the gap.
- ii. From July 2021 through June 2022, we had a total of 76 positive COVID cases. Since June 20th, we have had 37 positive cases; we are under a major outbreak. This latest outbreak spread quickly. But staff responded and we shut down the Chanute Service Center. Cases have been mild. We are going back to our mask protocol and quarantine. The nursing program has testing all sites daily in Chanute and Humboldt, where the outbreak is underway. We will continue to follow our plan.
- iii. Due to staffing, we have placed a temporary cap on our residential services. Once staffing has improved, the cap will be removed.
- iv. We have finished our license renewal with the state; we have a full one-year license with no requirements. Staff continue to meet with our state surveyor once a month. The meetings have been very productive and we are going in the right direction.

C. Operations Report

- i. Joe O'Rourke, VP of Operations, reported on Tri-Valley's vehicle replacement schedule. Tri-Valley has 65 vehicles across the 8 counties. For 2022, we have purchased 7 vehicles: one for Fort Scott; three for Chanute; two for Iola; and one for Neodesha. Four of the cars being replaced have well over 200,000 miles.
- ii. We are in the process of remodeling three houses: Norris in Neodesha; and Mulberry and Pecan in Humboldt. For Pecan and Mulberry, we are waiting to hear back from the engineer. He is working on an update for the State Fire Marshal. Once he has completed his portion, we should receive 100% completion for both homes.
We continue to have supply chain issues for the remodel at Norris House. We are waiting on a fire rated door.
We have roof issues in Iola and Humboldt. Boren Roofing has come to look at the issues and has a solution. They will also be providing us with an estimate for a few sites.
- iii. Keyless entry pads have been installed at the houses and are working nicely. It was a little rough in the beginning but things have settled. The pads are located on the front or most accessible entry. We kept a key entry on the back door.
- iv. Advantaged Metal Recycling in Fort Scott donated a bailer to the Fort Scott Service Center. It has been installed and is running. So far, we have created 4 to 5 bails: each weighing between 800 to 900 lbs. On August 11th, Tri-Valley will host the Fort Scott Chamber Coffee and will acknowledge the donation at that time.

- v. The state Fire Marshal came for inspections in May. Overall, we did well; there are few minor issues to resolve.
- vi. With the summer months, there is a possibility that we might have issues with our A/C units. Joe is working to develop a relationship with the local service techs.
- vii. We continue to work with Cobalt on the buffing pads contract in Neodesha. Weekly, staff pick up a load of pads to bring for washing at the Neodesha Service Center. The number of pads completed has grown: April – 1,043; May – 1,200; and June – 1,638. This job has been a successful cooperative effort between Tri-Valley and Cobalt Boats.
- viii. On the evening of June 11th, there was a significant weather event in Eureka; 90 mph winds were reported at the airport. Thanks to Larry Coleman, Joe was notified Saturday that the pane glass window at the Eureka Service Center was blown out. Larry took pictures and sent them to Joe. On Sunday, Joe and Neil Kisner went to Eureka and boarded up the window. We are waiting on the adjuster to come. We have made contact with the glass company out of El Dorado.
- ix. Van Bettega inquired on the catalytic converter theft. Joe reported that we had only had one recent incident in Chanute.

D. Friends of Tri-Valley Foundation

- i. Erie Golf Tournament

Tricia Campbell, Special Projects Coordinator, reported on the Erie Golf Tournament which was held on June 11th. Fifteen teams played. Our corporate sponsors were: Ash Grove Cement; Heartland Homecare; Hofer & Hofer & Associates; Labette Health; and Jarred, Gilmore & Phillips. Our eleven-hole sponsors were: Chanute Chiropractic; Ralph Davis Guide Services; Green Environmental Services; Indy Print Services; Professional Insurance of Erie; PSI Real Estate and Insurance; and Ritchey's Drug Store. Jennifer Dietsch State Farm, Ash Grove and Heartland HomeCare provided items for the goodie bags. Ash Grove also provided a door prize. Jennifer Dietsch State Farm donated water for the day.

The winners were: A Flight: 1st Place – Mike Hofer, Dan Bruner, Brad Piley, and Steve Klotzbach; 2nd Place – James Works, Steve Lucke, Travis Larson, and Jackson Taylor. B Flight: 1st Place – Wally Maples, Mike Prince, Jake Scott, and Scott Cochran; and 2nd Place – Beto Melendez, Travis McCall, Ron Herder, and Chase Butcher. C Flight: 1st Place – Mike Walsh, Bill Myers, Kelly Spiva, and Chad Andres; and 2nd Place – Sean McReynolds, David Wells, Joe Bauer, and Derrick Onnen. Longest Drive was won by Jake Scott. Closest to the Pin was won by Thad Wells. The 50/50 raffle was won by Mike Martin.

Two teams donated their prize money back. We made \$300 in Mulligans; \$352 on the Trouble Hole in One Game; \$198 from the 50/50; and \$200 from Paul Bunyan. Total Revenue was \$8,060. Estimated expenses is \$3,467.33. Projected profit is \$4,592.67.

The next golf tournament will be July 23rd at the Fredonia Golf Course. We will hold golf tournaments in Chanute on August 20th and Fort Scott on September 10th.

ii. Cruise Night

Cruise Night was held on June 14th at Central Park Pavilion. This was our 1st in-person event in 3 years. We had 170 in attendance. The meal was catered by Dalton's Back 9. The servers were from the Neosho Valley Busy Bee's 4H group. The Emcee was Dave Petersen. Up lighting and sound were provided by John Graham. Photography was done by Larry Holman.

Our corporate sponsors were: Community National Bank; Home Savings Bank; Newkirk, Dennis & Buckles; Steve Faulkner Ford; Ash Grove; Heartland Homecare; Hofer & Hofer & Associates; Ashley Clinic; Landmark National Bank; Neodesha Family Dentistry; and Sonic Drive-Ins of Chanute and Iola. Other sponsors were: Neosho County Community College; Donald Davis CPA; Hi-Lo Industries; Cheney Witt Chapel; and H & H Agency of Bourbon and Linn Counties.

We have 9 live auction items: two of which were auctioned off twice; 61 silent auction items; and 11 stretch auction items. The most popular stretch auction were the lottery basket and gift certificates to Two Brother's Mining. Total revenue is \$17,103. Estimated expenses are \$4,573.50. Projected profit is \$12,529.50.

iii. Drawing Update

The 22nd Annual Friends of Tri-Valley Foundation Truck Raffle Drawing ended on June 24th when Joanna Iden, Tri-Valley Quality Enhancement Coordinator, drew the winning ticket. This year's raffle drawing winner is Diane Brown of Oregon.

The raffle drawing had 1,725 tickets. The top 3 states for entries were: Kansas – 312; California – 182; and Texas – 145. We received entries from 48 states: the exceptions being Hawaii and Vermont.

At this time, we are still waiting on the truck to be transported to Chanute. Steve Faulkner will let us know the minute it is in route. They have permission to go to Kansas City to collect it. Tricia spoke to Diane. She is happy to wait; it will give her time to plan.

Total receipts were \$79,300. Estimated expense is \$61,000. Projected profit is \$18,300. The report has been sent in to the state. We have applied for and have received our license for FY23. The board discussed prize options. The board concurred that we would continue with a truck as the prize. Tricia will contact the dealerships; we may need to order the truck earlier than in the past.

E. CDDO Report

i. Bill reported that Tara Cunningham's father passed away earlier in the week. A plant was sent.

ii. Along with the HCBS rate increase, the state has also increased CDDO Administration Funding by 29%. A lot of time, this funding item is forgotten. This increase is much appreciated by the CDDOs.

8. Old Business

8.1 Policy Approval

The board reviewed proposed changes to Board Policy 23 (Public Comment) at the April 28th meeting. Motion made to approve policy with changes (Susan/Connie). Motion passed.

9. New Business

9.1 FY23 Budget

Bill presented the Tri-Valley budget for FY23. Motion made to approve budget as presented (Karen/Susan). Motion passed. Wage increases will go into effect on July 3rd.

9.2 FY23 Officers

Motion made to keep current slate of officers (Chair – John McRae; Vice Chair – Susan Jones; Treasurer – Steve Sewell; Secretary – Karen Vallier) for FY23 (Susan/Van). Motion passed.

10. Announcements

The next meeting will be August 25th and will be hybrid Zoom and in-person.

11. Adjournment

Motion made to adjourn meeting (Sharon/Connie). Motion passed.

Respectfully Submitted,

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| Karen Vallier | <u>7/11/22</u> |
| Secretary | Date |