

Friends of Tri-Valley Foundation
Board of Director's Meeting
TVDS Administrative Office, 521 W. 35th CH Pkwy, Chanute, KS 66720/Zoom
September 26, 2023

Present: Judy Brigham, Sandi Eggers, Vic Anderson, Mike Reid, Phil Newkirk, Joel Norris, Joel Porter, Lynette Emmerson, Steve Sewell, Larry Coleman, Bill Fiscus

Not Present: Mike Hofer, Terry Harper,

Staff Present: Melissa Cannon-Smith, Joe O'Rourke, Lea Chickadonz, Tricia Campbell

1. Call to Order

Chair Judy Brigham called the meeting to order at 6:08 pm.

2. Adoption of Agenda

Motion made to adopt the agenda as presented (Joel Porter/Sandi Eggers). Motion passed.

3. Minutes

The minutes from the June 27, 2023 meeting were presented. Motion made to accept minutes as presented (Vic Anderson/Joel P.). Motion passed.

4. Treasurer's Report

Lea Chickadonz, VP of Administration, presented the financial report for the period ending August 31, 2023. Motion made to accept report as presented (Sandi/Joel P.). Motion passed.

5. Staff Reports

5.1 Program Report

- a. Melissa Cannon-Smith, VP of Programming, reported that Tri-Valley currently has 15 openings for direct support professionals in both day and residential programs.
- b. The week of September 10th was DSP Recognition Week. Tri-Valley held a weeklong celebration, with each day having a different theme. The week ended with a Pizza Party on Friday at each of our service centers. A \$100 bills were given out to four lucky DSP staff on Friday as well. DPOK joined in the celebration and brought in donuts and gift cards as well. Tri-Valley ordered t-shirts for all staff in recognition of DSP week. A good time was had by all.
- c. We are seeing an uptick in COVID cases among staff. On Monday, free home tests were made available by the federal government. We are asking residential coordinator to order the tests for each of their sites. The kits should be shipped out in October.
- d. Tri-Valley will hold flu/Covid vaccine clinics at our service centers in October.

5.2 Operations Report

- a. Joe O'Rourke, VP of Operations, reported that progress is being made with Tri-Valley's repair list. Our most common issues for the residential sites are washer and dryers. For vehicles, the most common issue is either lifts or air conditioning. Our most unique issue was in Buffalo and dealt with the hot water tank. Judy asked if additional training is needed for staff to ease the wear and tear of appliances.

Melissa stated that appliance training had been added to the new hire training checklist.

- b. Four KDOT vehicles were inspected in Fort Scott. The inspections went well. The remainder of the KDOT vehicles will be inspected in October.
- c. Joe has visited most sites and gathered information on appliances. This information will be nice to have on hand.
- d. The air conditioner at the Mulberry home in Humboldt has broken down and cannot be fixed. The a/c unit is original to the home when it was built in 2003. Pecan has a similar setup. A bid request was sent out for replacing the unit and we received three bids: CDL (\$15,622); Lamp Lighters (\$17,392); and Tholen Heating (\$23,105). Lamp Lighters offered to help with a fix until the unit is replaced. Motion made to accept Lamp Lighters bid of \$17,392 to repair and replace the HVAC and air conditioning unit at properties in Humboldt. Motion passed.

5.3 CEO Report

- a. Bill Fiscus, CEO, reported that budget presentations were made to all four Tri-Valley CDDO counties. Allen, Bourbon, and Woodson counties have maintained their funding levels. Neosho County cut our funding by \$2,500.
- b. Last year, we received \$268,000 from the state's Workforce Incentive Funding. This money was given to staff as recruitment and retention bonuses. All but \$17,000 of the money was utilized. We returned the \$17,000 back to the state. We were not alone; many other agencies returned money as well. There was some talk about the state pooling returned money for future reallocation.
- c. Currently, we have four openings in the Foundation homes. Tri-Valley closed a site in Iola and four individuals moved into Foundation homes.
- d. Last Tuesday, auditors from Jarred, Gilmore, & Phillips began the annual audit for Tri-Valley and the Foundation. Things are looking good. They would like to present the audit to the board on December 5th.

6. Old Business

6.1 Drawing Update

Tricia Campbell, Special Projects Coordinator, reported that Gwen Martin came on June 28th to collect her brand new truck. Since it has been several years, Kurt Klugin reviewed raffle documents such as the rules and correspondence. He had only a few minor suggestions. Bid letters have gone out to the local dealerships. The deadline for the bids is October 4th. We have already sold 14 tickets.

6.2 2023 Fundraisers

a. Golf Tournaments

Since the last board meeting, the Foundation has held four golf tournaments.

i. Fredonia Golf Tournament

The Fredonia tournament was held on July 15th. Due to inclement weather on night before, we lost a few teams. Six teams began play at 9 am. We gave prizes for 1st and 2nd place in three flights.

- A Flight

- a. 1st Place: Kent Sharp, Stephen Lowe, James Smith, and Harvey Ramay
- b. 2nd Place: Kent Marr, Steve Short, Jim Dart, and Rick Jensen

- B Flight

- a. 1st Place: Bill Fiscus, Larry Alexander, Marcus Alexander, and Michael Alexander
- b. 2nd Place: Ronnie Sommer, Earnie Marmon, Brandon Sommer, and Nate Sommer
- C Flight
 - a. 1st Place: Joe Relph, Rob Ward, Zach Douglas, and Jesse Holtzman
 - b. 2nd Place: Marc Howell, Monty Manbeck, Austin Robinson, and Cody Markham

Prizes were given out for Longest Drive, which went to Ricken Jensen, and Closest to the Pin, which went to Steve Short. We are projecting a profit of \$2,510.39.

ii. Erie Golf Tournament

The rescheduled Erie golf tournament was held on July 29th. Play began at 9 am with thirteen teams. We gave prizes to the 1st and 2nd places for three flights:

- A Flight
 - a. 1st Place: Nate Sommer, Jarred Fiscus, Jake Fiscus, Bill Fiscus
 - b. 2nd Place: Wally Maples, Mike Prince, Jake Scott, and Jan Remington
- B Flight
 - a. 1st Place: Andy See, Thad Wells, David Wells, and Derrick Onnen
 - b. 2nd Place: Cedric Walls, Cornell Walls, Jarod Walls, and Aaron Haviland
- C Flight
 - a. 1st Place: Ryan Lopez, Andrew Guschenritter, Gage Billingsley, and Devon Young
 - b. 2nd Place: Mike Hofer, Steve Klotzbach, Brad Piley, and Dan Bruner

Prizes were given out for Longest Drive and Closest to the Pin, both of which were won by Jarred Fiscus. We are projecting a profit of \$4,375.55.

iii. Chanute Golf Tournament

The Chanute golf tournament was held on August 19th. It was originally set for August 12th but had to be postponed due to inclement weather. Play began at 9 am with seven teams. We gave prizes to the 1st and 2nd places for two flights:

- A Flight
 - a. 1st Place: Eric Byers, Marc Howell, Oliver Bunker, and Cecil Grant
 - b. 2nd Place: Jeremy Gant, Cornell Walls, Travan Walls, and Kyson Walls
- B Flight
 - a. 1st Place: Wally Maples, Jake Scott, Mike Prince, and Michael Hatcher
 - b. 2nd Place: Tyler Roush, Elmer Roush, George Roush, and Mallori Roush

Prizes were given out for Longest Drive and Closest to the Pin, both of which were won by Eric Byers. Stone Creek Golf Course sponsored a second Closest to the Pin contest, which was won by Jake Scott. We are projecting a profit of \$4,810.81

iv. Fort Scott Golf Tournament

The Fort Scott golf tournament was held on September 16th. Play began at 9 am with seventeen teams. Prizes were given to the 1st and 2nd places for three flights:

- A Flight

- a. 1st Place: Wally Maples, Michael Hatcher, Jake Scott, and Jan Remington
 - b. 2nd Place: Larry Alexander, Marcus Alexander, Michael Alexander, and Bill Fiscus
 - B Flight
 - a. 1st Place: Amanda Fly, Dustin Fly, Matthew McDaniel, and Rodd Nelson
 - b. 2nd Place: Allen Bukowski, Cody Clayton, Kenny Allen, and Less Russell
 - C Flight
 - a. 1st Place: Norm Conard, Donna Bowman, Ty Covey, and Laney Covey
 - b. 2nd Place: Greg Gauss, Jeremy Chambers, Kyle Day, and Justin Dempsey
- Prizes were given out for Longest Drive and Closest to the Pin. Melvin Prince won Closest to the Pin. We had a tie for Longest Drive between Jake Scott and Randy Thurston. Woodland Hills Course sponsored the second Longest Drive. Thanks to a donation from Niece Products, we also held a raffle drawing for a KC Chiefs Fire Pit. The winner was Laney Covey. We are projecting a profit of \$3,159.70.

We are projecting a profit of \$14,856.45 combined from all four golf tournaments.

- b. FY24 Fundraisers

The proposed dates for the FY24 fundraisers are: April 16th – Boardwalk Barbeque; June 21st – 24th Annual Raffle Drawing; June 22nd – Erie Golf Tournament; July 20th – Fredonia Golf Tournament; August 17th – Chanute Golf Tournament; and September 14th – Fort Scott Golf Tournament.

7. New Business

None

8. Board Member Reports

None

9. Acceptance of All Donations

For the period from July 1, 2023 through August 31, 2023, the Foundation received \$16,214.72 in donations. Motion made to accept donations from July 1, 2023 through August 31, 2023 in the amount of \$16,214.72 (Steve Sewell/Sandi). Motion passed.

10. Announcements

The next board meeting will be December 5, 2023 with location to be announced.

11. Adjournment

Motion made to adjourn meeting (Steve/Joel P.). Motion passed.

Respectfully Submitted,

Sandra Eggers

Secretary

11/8/2023

Date