

Tri-Valley Developmental Services, Inc.
Board of Director's Meeting
TVDS Administrative Office, 521 W. 35 Ch Pkwy, Chanute, KS/
TVDS Neodesha Service Center, 1001 Wilson, Neodesha, KS /Zoom
February 23, 2023

Present: Susan Jones, Sharon Suske, Jim Hogan, Van Bettega, Angie Morrison, Connie Hey, Anna Methvin, , Derrick Payne, Lindsay Madison, Georgia Masterson

Not Present: Steve Sewell, Devin Johnson, Rita Cornett, Janet Rash

Staff Present: Bill Fiscus, Joe O'Rourke, Tricia Campbell, Lea Chickadonz, Melissa Cannon-Smith

1. Call to Order

Vice Chair Susan Jones called the meeting to order at 6:04 pm.

2. Adoption of Agenda

Motion made to adopt agenda as presented (Anna Methvin/Van Bettega). Motion passed.

3. Introductions

Bill Fiscus introduced Georgia Masterson, our new Board of Director representing Allen County.

4. Minutes of Last Meeting

The minutes from the December 15, 2022 meeting were presented. Motion to approve minutes as presented (Angie Morrison/Connie Hey). Motion passed.

5. Treasurer's Report

CEO Bill Fiscus presented the financial report for the period ending January 31, 2023. Motion made to accept report (Van/Anna). Motion passed.

6. Staff Reports

A. CEO Report

a. Bill gave a legislative update. InterHab has targeted a three areas of concern this year.

- i. First, InterHab has asked the legislature for an increase in TCM (targeted case management) rates. Both the House and Senate have agreed and included an increase in their budgets. However, the amount for each increase is different. This difference will be worked out during the conference committee.
- ii. Second, per the DD Reform Act, the state is to conduct a rate study every two years. It has been several years since a survey has occurred. Interhab is working to introduce a proviso that would require the state to conduct a rate study and that a rate increase would be tied to the study. Both the House and Senate have included a cost-of-living increase in their budgets.
- iii. Third, InterHab is working on the legislation dealing with the state fire marshal. Currently, the fire marshal is included in the licensing process. InterHab would like to introduce a bill in both chambers to eliminate the state fire marshal from licensing. We would continue to follow

recommendations from the state fire marshal's office, but it would not be tied to licensing.

On all three issues, we have received positive feedback from the legislature.

- b. Every two years, we are required to renew our Department of Labor 14c waiver. This waiver allows us to pay subminimum wage for hourly and piece rate jobs. We have been working to eliminate the need for subminimum wage. Now, individuals at hourly jobs earn minimum wage. Language to eliminate the waiver has been added to a bill. The state would have to provide funding, which we would apply for; the piece rate would then be eliminated. We have wanted to eliminate the 14c waiver for a number of years.
- c. The Attorney General's office has put their inquiry into the client death that occurred nine months ago on hold. Nothing has been done since December.
- d. We have submitted Thirty-nine Tri-Valley site assessments to the state for the CMS Final Rule requirement. Out of the 39, only two sites were marked for further review. The review had to do with the location of two apartments; they were located across the street from a nursing home. The state has completed their review and has submitted it to CMS for final approval.
- e. Our state license will expire at the end of June. Staff are working on the renewal and will submit it by the end of May.

B. Program Report

- a. Melissa Cannon-Smith, VP of Programming reported on Tri-Valley openings. We currently have 20 openings. Staff will promote Tri-Valley openings in the community, be contacting local Chamber offices, community colleges, newspapers, Facebook, Indeed, and Kansas Works.
- b. Tri-Valley has begun a new staff recognition program. The program's goal is to reduce turnover and retain staff. Staff will earn chips with the letters TVDS. They can turn in the chips for gift cards. If staff receive all 4 chips and spell TVDS, they will earn \$100 in their paycheck and be featured in the monthly staff newsletter "Aspire." Melissa shared a photo of Marilyn Treiber. Marilyn was the first staff to earn a "T" chip.

C. Operations Report

- a. Joe O'Rourke, VP of Operations, reported on the new property purchased by the Friends of Tri-Valley Foundation. The property includes a trailer house that we are in the process of remodeling for an individual that currently lives in Neodesha. The move is set for March.
- b. Joe is compiling a master list for all appliances owned by Tri-Valley. He is reviewing the age of the appliance and how often we have replaced them. We see a lot of issues with our washer and dryer units. The list should be finished in March.
- c. The Foundation has added bedrooms to the two houses in Humboldt and have updated both fire systems. We are now waiting on final approval from the State Fire Marshal's office.
- d. We continue to have issues with our buses. Currently, we take our buses to Wichita for repairs. We tried to find a closer alternative with little luck.
- e. The Neodesha Service Center is having HVAC issues. We have two units that maintain the building. This summer, one unit went out. It was 25 years old. We were able to repair the unit and use it for the remainder of the season. The heater

is now causing problems. It would cost in excess of \$30,000 just to repair it. We would like to replace the unit. Joe has asked for a bid, but this replacement cost was not included in the 2023 budget. Motion made that staff move forward to request bids for a replacement HVAC unit and to accept the lowest bid (Anna/Jim Hogan). Motion passed. Anna suggested getting at least three bids.

D. Friends of Tri-Valley Foundation Report

- a. Tricia Campbell, Special Projects Coordinator, reported that the Foundation has received 418 entries for the 23rd Annual Truck Raffle Drawing.
- b. Tri-Valley will hold three awards ceremonies this year. The dates are: April 28th in Neodesha; May 5th in Fort Scott; and May 12th in Chanute.
- c. The Foundation is updating their annual spring fundraiser. This year's theme is Boardwalk BBQ. We have sold 68 tickets and have 11 corporate sponsors. Save the date cards have gone out. Invitations will go out in mid-March. The event will be April 18th at Central Park Pavilion in Chanute.
- d. The date for the Erie golf tournament has changed. It is now June 10th. The dates for the other three tournaments are: July 15th in Fredonia; August 12th in Chanute; and September 16th in Fort Scott.
- e. Tri-Valley has been received several memorials over the last few months. Memorials were left in honor of: Charles Bredehoft; Ron Delay; Chris Werly; Terry Perkins; and Mary Meloy.
- f. Tri-Valley Executive Team has completed the annual HIPAA Risk Assessment. The assessment determined our risk score was 6%.

E. CDDO Report

- a. Bill reported that effective January 1st the New Beginnings CDDO has contracted with DPOK. Tara Cunningham now works for DPOK. Due to that fact, New Beginnings CDDO is no longer renting office space from Tri-Valley at the Neodesha Service Center.
- b. Tri-Valley's CDDO office is now closed in Chanute.

7. Old Business

7.1 Policy Approval

At the December meeting, the Board reviewed Financial Policy 23 (Direct Deposit). Per our bylaws, the board will vote upon the policy at this time. Motion made to approve policy as presented (Sharon Suske/Van). Motion passed.

7.2 Board Member Update

Bill reported that the Board has 5 director openings. We have submitted names to the Bourbon and Neosho County Commissions and are waiting to hear back. We also have openings in Chautauqua and Greenwood Counties. We are open to suggestions to fill these openings.

Karen Vallier has given her resignation from the board. Karen was the board secretary and with her resignation we need to appoint a new secretary. Motion made to appoint Anna Methvin to become Secretary of the Board for the remainder of the year (Van/Sharon). Motion passed.

8. New Business

8.1 Winfred Jent Award

One of the awards given during the award ceremony is the Winfred Jent Award. The recipient of this award is selected by the Tri-Valley Board. It was Bill's recommendation that the award be presented to Karen Vallier for her years of service on the Tri-Valley Board. Motion made to present the Winfred Jent Award to Karen Vallier for her years of service (Anna/Van). Motion passed.

9. Comments from Groups or Individuals

None.

10. Announcements

The next board meeting will be April 27th with location to be announced.

11. Adjournment

Motion made to adjourn meeting (Anna/Sharon). Motion passed.

Respectfully Submitted,

Anna Methvin 3-23-2023

Anna Methvin, Secretary Date